



DAGANGNET

# **ePCO**

## **Regional Comprehensive Economic Partnership (RCEP)**

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Trader Module  
CA and CAA Application

User Manual

Prepared by Dagang Net Technologies Sdn Bhd  
Version 1.0

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# Revision History

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Version	Date	Author	Description of Amendment
1.0	25 May, 2022	Suryati	<ul style="list-style-type: none"><li>Initial Copy</li></ul>

## Abbreviation

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Abbreviation	Definition
DNT	Dagang Net Technologies Sdn Bhd
ePCO	Electronic Preferential Certificate of Origin
MITI	Ministry of International Trade and Industry
AHTN	ASEAN Harmonized Tariff Nomenclature
CA	Cost Analysis
CAA	Additional Brand/Model
CO	Certificate of Origin
PPU	Pay-Per-Use
CVS	COO Verification System
FTA	Free Trade Agreement
TD	Tariff Differentials

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## Section 1. Introduction

### 1.1. What is ePCO System?

The Electronic Preferential Certificate of Origin (ePCO) is a web-based Certificate of Origin application and approval system. It is an online document that certifies the country of origin of a product. The ePCO is intended solely to prove the origin of goods to satisfy customs or trade requirements. It can be used also as supporting documents for the issuance of corresponding Certificate of Origin by another authorised party. It also provides other functions to users such as:

- Online application of Cost Analysis (CA), Additional Brand/ Model (CAA) and Preferential Certificate of Origin (CO)
- Online approval by authorized party- MITI
- Online enquiry/ tracking of application status

Regional Comprehensive Economic Partnership (RCEP) is the latest scheme available in ePCO.

### 1.2. What is RCEP?

Regional Comprehensive Economic Partnership (RCEP) is a free trade agreement among the Asia-Pacific nations of Australia, Brunei, Cambodia, China, Indonesia, Japan South Korea, Laos, Malaysia, New Zealand, the Philippines, Singapore, Thailand and Vietnam.

### 1.3. How does ePCO System Benefit Me?

- Reduces Turnaround time – faster processing time
- It's convenient – ePCO is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non-PC savvy
- Multi Tasking – access to various value-added services.

### 1.4. Who Should Read This Publication?

This user manual is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for;

- i. Traders- CA and CAA Application

### 1.5. About This Document

This publication is to provide an overview on how traders and manufacturers can create and track application for CA, CAA under RCEP scheme and deeper understand on the system with step by step helps.

## 1.6. Support Information

Should there be any issues arising from the use of the system, please contact Dagang Net's Careline;

Call our CARELINE at **1300 133 133**

Email to [careline@dagangnet.com](mailto:careline@dagangnet.com)

Website [www.dagangnet.com/customer-service](http://www.dagangnet.com/customer-service)

*CARELINE is available 24 hours daily, including public holidays*

## Section 2. Getting Started

### 2.1. System Access

ePCO system is accessible via:

<http://newepco.dagangnet.com.my/dnex/login/>

Please follow the steps in the images below to access the system.

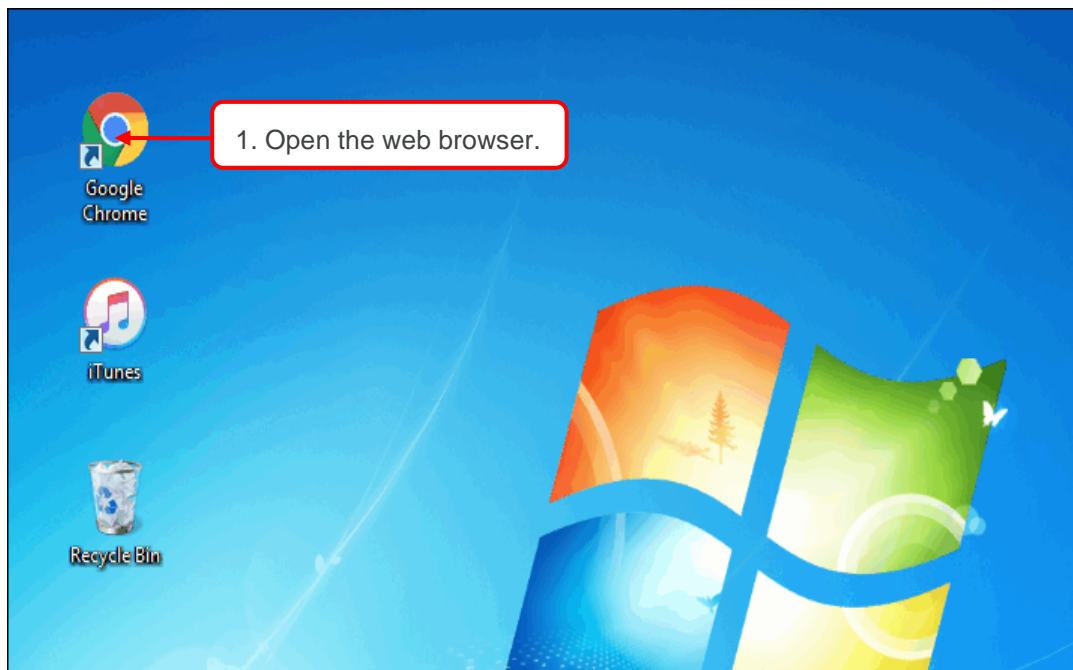


Figure 1

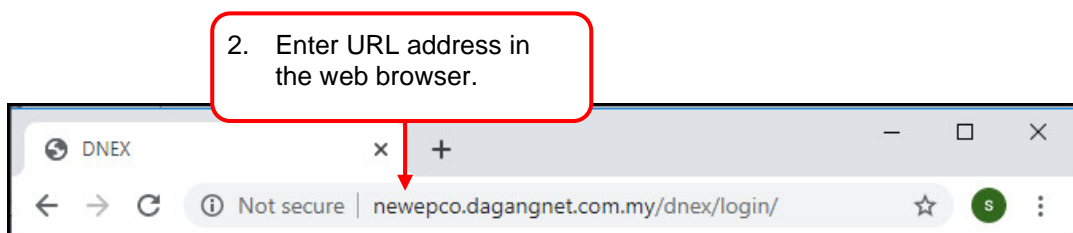


Figure 2

URL address: <http://newepco.dagangnet.com.my/dnex/login/>



## 2.2. Log In

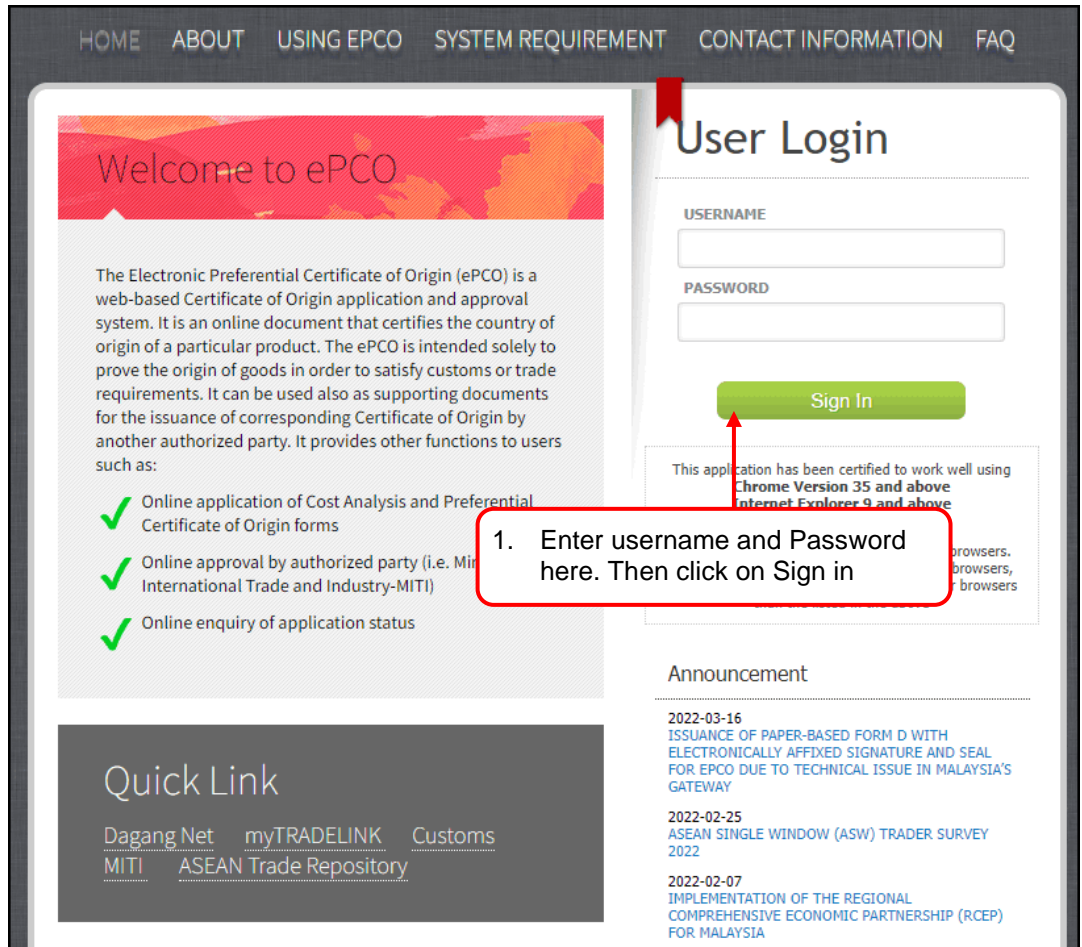


Figure 3

## 2.3. Sign out

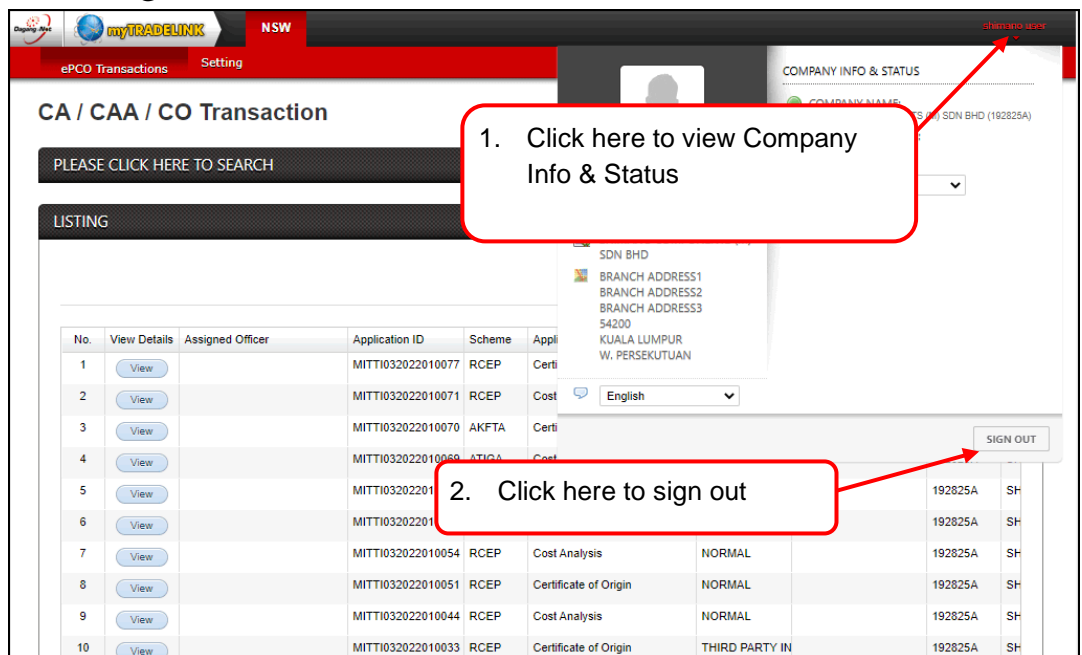


Figure 4

## Section 3. Listing

This section shows the steps to search and view application in the system.

### 3.1. Search and View Application

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090211	RCEP	Cost Analysis	NORMAL			
2	View		MITTI042022090207	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28		
3	View		MITTI042022090199	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:30:34		
4	View		MITTI042022090180	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
5	View		MITTI042022090158	RCEP	Cost Analysis	NORMAL			
6	View		MITTI042022090025	RCEP	Cost Analysis	NORMAL			

10 Page 1 of 9 Displaying 1 to 10 of 82 items

1. Click on this tab to view search details

Figure 5

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Cost Analysis x Scheme: RCEP x Application Case: Please select Status: Please select

Company Name: Application ID: Application Date (From): Application Date (To):

Reference No.: Endorsement No.: Approved Date (From): Approved Date (To):

Prepared Date:

RESET SEARCH

LISTING

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090219	RCEP	Cost Analysis	NORMAL			
2	View		MITTI042022090214	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28		
3	View		MITTI042022090213	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:30:34		
4	View		MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
5	View		MITTI042022090211	RCEP	Cost Analysis	NORMAL			

2. Enter criteria of application to search

3. Then, click on Search button

Figure 6

### CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Cost Analysis x | Scheme: RCEP x | Application Case: Please select | Status: Please select

Company Name: | Application ID: | Application Date (From): | Application Date (To):

Reference No.: | Endorsement No.: | Approved Date (From): | Approved Date (To):

Prepared Date (From): | Prepared Date (To):

4. Search result listed in this table.

RESET SEARCH

#### LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	<a href="#">View</a>					NORMAL			
2	<a href="#">View</a>					NORMAL	27-Apr-2022 14:32:28		
3	<a href="#">View</a>					NORMAL	27-Apr-2022 14:30:34		
4	<a href="#">View</a>					NORMAL	27-Apr-2022 14:27:58		
5	<a href="#">View</a>		MITTI042022090211	RCEP	Cost Analysis	NORMAL			

5. Click on this button to view details of this application.

Figure 7

### Cost Analysis- RCEP [ MITTI042022090211 ]

BACK TO MAIN

6. Application details

#### Company Details

ROC / ROB No.: | Company Name: (M) SDN BHD | Billing Mode: POSTPAID

Company Address: BRANCH ADDRESS1, BRANCH ADDRESS2, BRANCH ADDRESS3

Postcode: 54200 | City: KUALA LUMPUR | State: W. PERSEKUTUAN | Country: MALAYSIA

Telephone No. (Mobile): | Telephone No. (Office): 111-1111111 | Fax No.: | Email: |

Trader Reference No.: |

#### Finished Product

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
1	<a href="#">View</a>	FAR-FRN-FP-220427-000263	MITTI042022090213	8703229900	---- Other	test

Figure 8

## Section 4. New CA Application

This section will show the steps to make a new Cost Analysis (CA) application for RCEP scheme from the ePCO system.

New CA application for RCEP Scheme will have 2 HS Code, AHTN and Tariff Differential (TD).

Traders/ Manufacturer need to select these codes during new application in the Finished Product section where the system will validate whether the HS Code is subjected to Tariff Differential (TD). Upon validation, system will list country(ies) corresponding to the TD.

Tariff Differential (TD) applied by the importing countries to a product, of which the added value calculation undertaken by the Exporting Country to produce such product does NOT exceed 20%.

For Malaysia, the added value calculation refers to “Local Process Costing” comprising the sum of local Raw Materials + Labour Cost + Overhead Cost (Direct & Indirect) + Other Cost.

If the sum is 20% and above, the Country of Origin shall be Malaysia.

If the sum is less than 20%, the highest Raw Materials percentage from other RCEP country shall be the Country of Origin. This shall be based on subtotal of Raw Materials percentage calculated for that country.

Tariff Differentials is only applicable to certain products imposed by the following countries:

- i. Thailand
- ii. Viet Nam
- iii. Philippines
- iv. Indonesia
- v. Japan
- vi. China
- vii. South Korea

### CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Cost Analysis x | Scheme: RCEP x | Application Case: Please select | Status: Please select

Company Name: | Application ID: | Application Date (From): | Application Date (To):

Reference No.: | Endorsement No.: | Approved Date (From): | Approved Date (To):

Prepared Date (From): | Prepared Date (To):

1. Click New to create new application.

SEARCH

#### LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090219	RCEP	Cost Analysis	NORMAL			
2	View		MITTI042022090214	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28		
3	View		MITTI042022090213	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:30:34		
4	View		MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
5	View		MITTI042022090211	RCEP	Cost Analysis	NORMAL			

Figure 9

PLEASE CLICK HERE TO SEARCH

#### LISTING

NEW

3. Select CA as the Application Type, and RCEP as the Scheme

Application Type: Cost Analysis | Scheme: RCEP

SUBMIT

2. Then, click here to create new application.

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090219	RCEP	Cost Analysis				
2	View		MITTI042022090214	RCEP	Cost Analysis				
3	View		MITTI042022090213	RCEP	Cost Analysis				
4	View		MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
5	View		MITTI042022090211	RCEP	Cost Analysis	NORMAL			
6	View		MITTI042022090207	RCEP	Cost Analysis	NORMAL			
7	View		MITTI042022090199	RCEP	Cost Analysis	NORMAL			
8	View		MITTI042022090180	RCEP	Cost Analysis	NORMAL			
9	View		MITTI042022090158	RCEP	Cost Analysis	NORMAL			
10	View		MITTI042022090025	RCEP	Cost Analysis	NORMAL			

10 | Page 1 of 9 | Displaying 1 to 10 of 82 items

Figure 10

## 4.1. Company Details

Once new application is created, the application details page will be displayed.


Please fill up all details.

Cost Analysis- RCEP [ MITTI042022090233 ]

BACK TO MAIN

### Company Details

ROC / ROB No. [ ] Company Name [ ] SDN BHD Billing Mode [ POSTPAID ]

Company Address [ ]  1. \* Click this button to select registered details from the list.

BRANCH ADDRESS1 [ ]


BRANCH ADDRESS3 [ ]

Postcode [ 54200 ] City [ KUALA LUMPUR ] State [ W. PERSEKUTUAN ] Country [ Malaysia ]

Telephone No. (Mobile) [ ] Telephone No. (Office) [ 111-11111111 ] Fax No. [ ] Email [ ] et.com

Trader Reference No. [ ]

### Finished Product

New 

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
-----	--------------	---------------------	--------	-------------	-------------	---------------

Figure 11


\*Note: Follow these steps for all details with  button.

Cost Analysis- RCEP [ MITTI042022090233 ]

BACK TO MAIN

### Company Details

ROC / ROB No. [ ] Company Name [ ] M) SDN BHD Billing Mode [ POSTPAID ]

Company Address [ ] 

No.	View Details	Branch Name	Address 1	Address 2	Address 3
1	Select	[ ] M) SDN	BRANCH ADDRESS1	BRANCH ADDRESS2	BRANCH ADDRESS3
2	Select	[ ] M) SDN	addr with mobile and email 1	addr with mobile and email 2	
3	Select	[ ] DITED	operationaladdress1	operationaladdress2	operationaladdress3

2. Click this button to select

10 Page 1 of 1 Displaying 1 to 10 of 1 items

Figure 12

**Cost Analysis- RCEP [ MITTI042022090233 ]**

[BACK TO MAIN](#)

**Company Details**

ROC / ROB No.  **3. Selected details added**  Billing Mode: POSTPAID

Company Address

BRANCH ADDRESS1  BRANCH ADDRESS2

BRANCH ADDRESS3

Postcode: 54200 City: KUALA LUMPUR State: W. PERSEKUTUAN Country: Malaysia

Telephone No. (Mobile)  Telephone No. (Office): 111-1111111 Fax No.  Email: @et.com

Trader Reference No.

**Finished Product**

[New](#)

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model

Figure 13

## 4.2. Finished Product

**Finished Product**

[New](#)

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model

**1. Click here to add finished product**

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the Origin Criteria %

**Attached Document**

Figure 14



In RCEP Scheme, user can add Finished product from the approved finished product that was created earlier or add new one from the list of Tariff Code. User can add up to 5 Finished Product.

## 4.2.1. Create from Approved Finished Product

Finished Product

[Back](#) [Finished Product](#) [Raw Material](#)

**CHOOSE FROM APPROVED FINISHED PRODUCT**


Tariff Code   Tariff UOM  

Tariff Description

Brand / Model

Importing Country

[AUSTRALIA x](#) [BRUNEI DARUSSALAM x](#) [CHINA x](#) [JAPAN x](#) [CAMBODIA x](#) [KOREA x](#) [LAO PDR x](#) [NEW ZEALAND x](#) [SINGAPORE x](#)  
[THAILAND x](#) [VIET NAM x](#)


Manufacturer ROB / ROC No.   Manufacturer

Address

Postcode  City  State  Country

Contact Person

Email  Telephone No.  Fax No.

Manufacturer License Issuing Authority  Manufacturer License No.  Manufacturer License Expiry Date  

[SAVE](#)

Figure 15



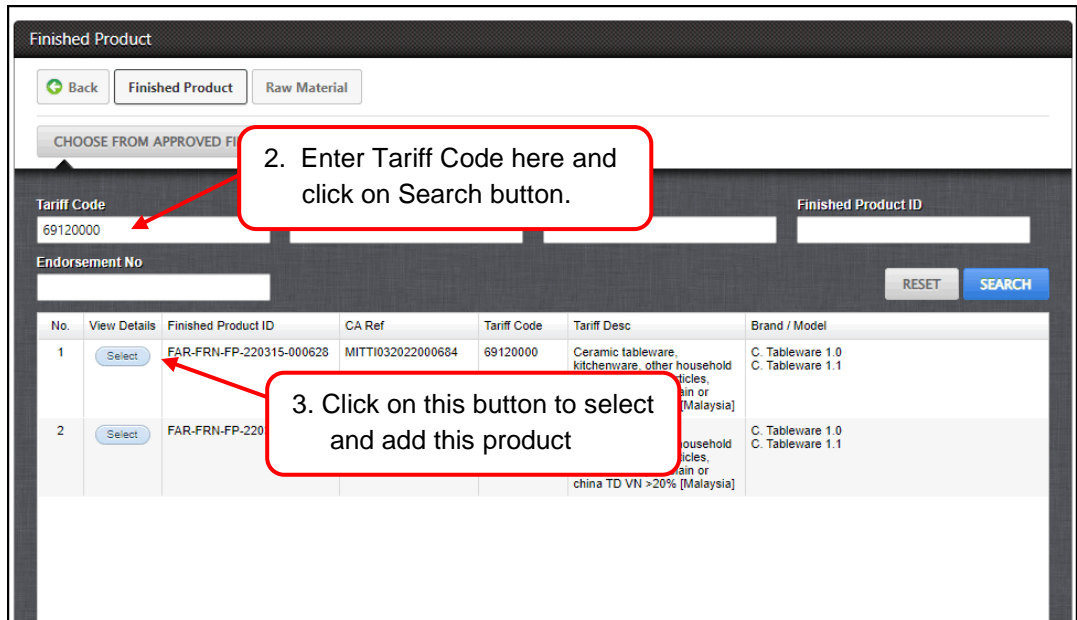


Figure 16

#### 4.2.2. Create New Finished Product

User can select Tariff Code from the list, but user must enter an exact Tariff Code in the system to search for the Finished Product.

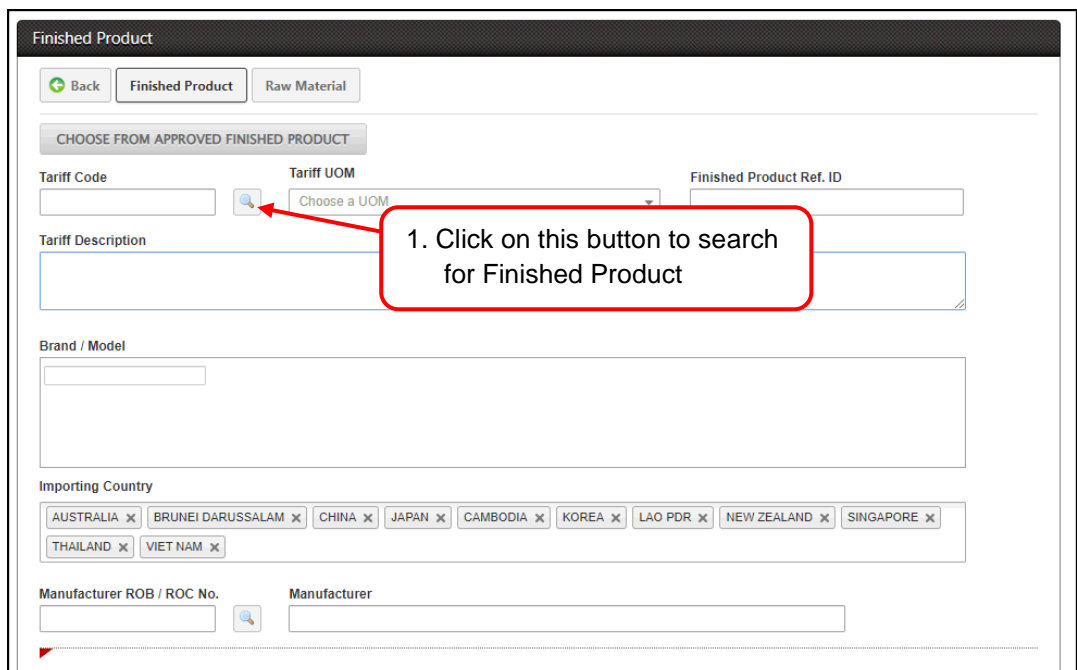


Figure 17

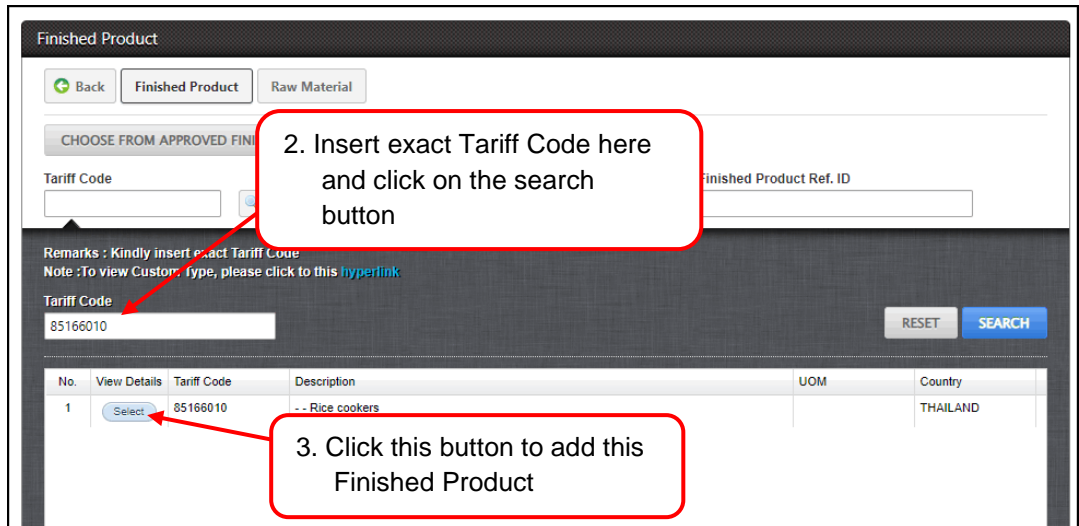


Figure 18

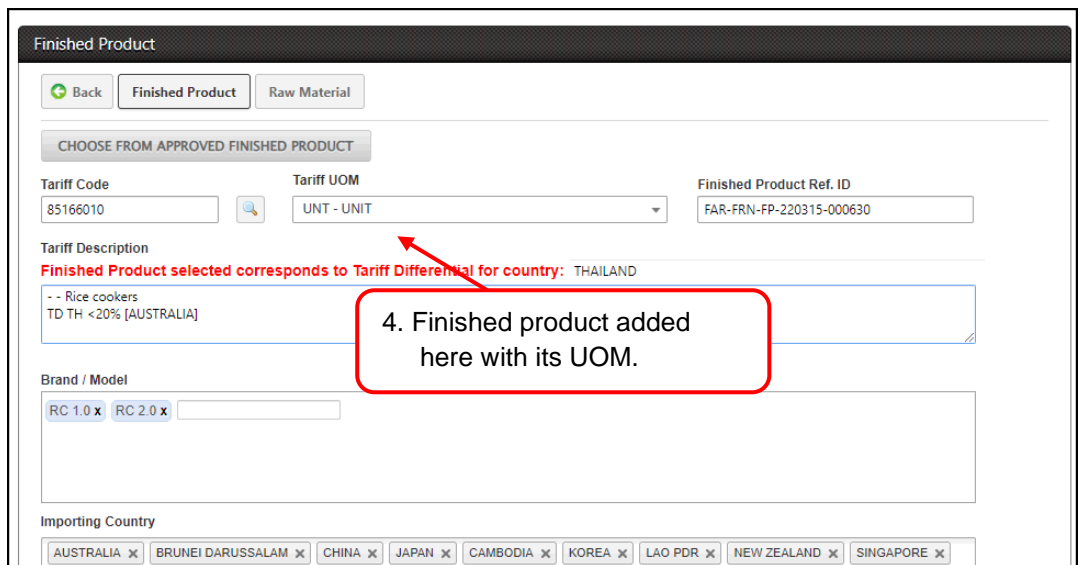


Figure 19

### 4.2.3. Tariff Differential (TD) Code

If user had selected a Tariff Differential (TD) code, a notification would appear as in the image below.

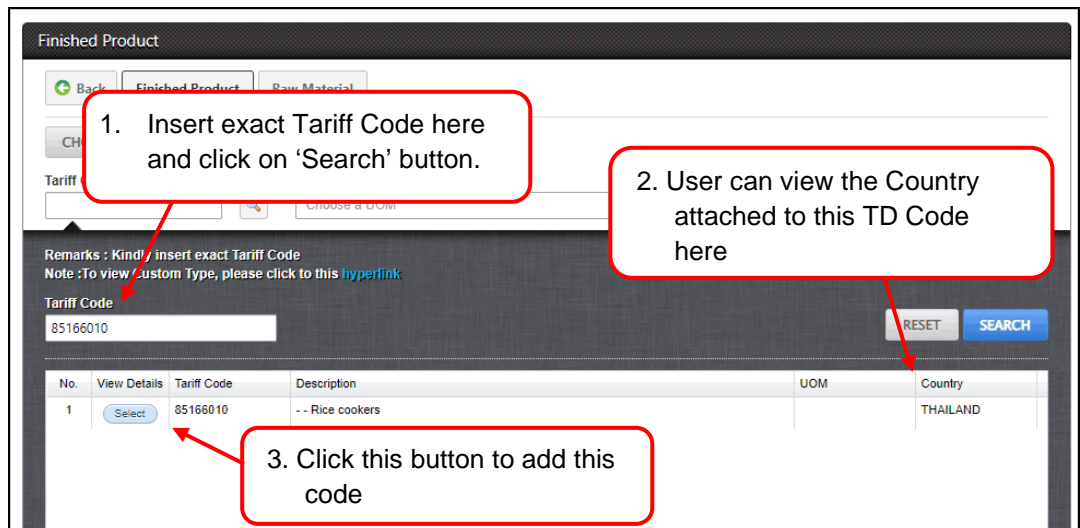


Figure 20

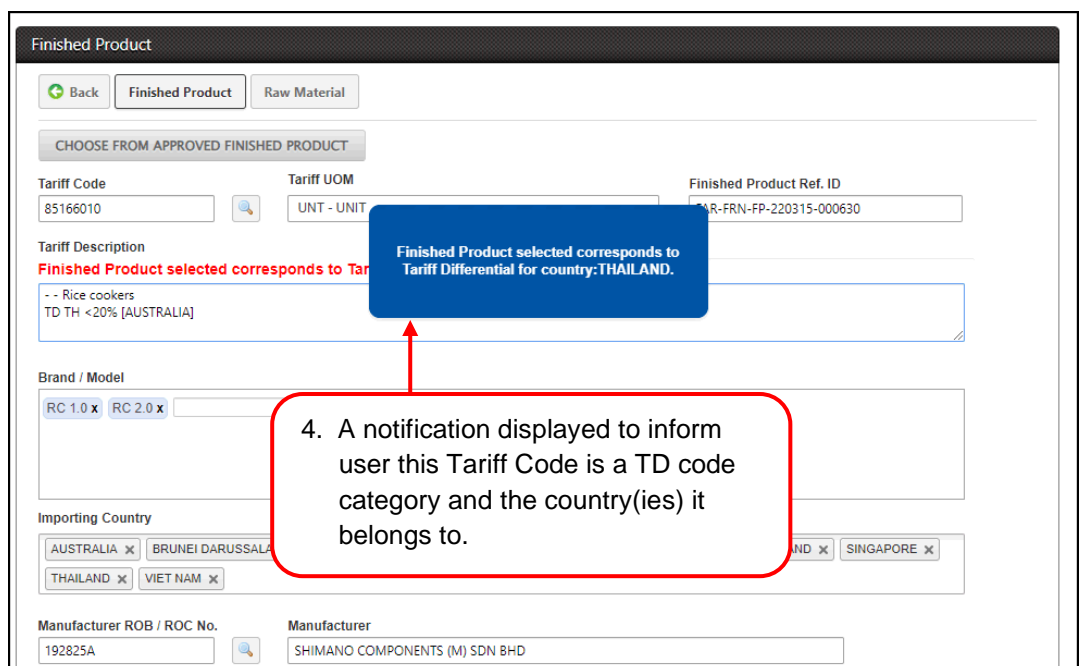


Figure 21

Finished Product

Back Finished Product

CHOOSE FROM APPROVED

Tariff Code: 85166010

Tariff UOM: Choose a UOM

Finished Product Ref. ID

Tariff Description: Finished Product selected corresponds to Tariff Differential for country: THAILAND

-- Rice cookers

Brand / Model

Importing Country: AUSTRALIA, THAILAND, CAMBODIA, KOREA, LAO PDR, NEW ZEALAND, SINGAPORE

Manufacturer ROB / ROC No.

Manufacturer

Address

5. Label displayed to inform user this Tariff Code is a TD Code

6. User new to add UOM for new TD code

7. Add Brand/ Model

Figure 22

**Cost Analysis- RCEP [ MITTI042022090233 ]**

[BACK TO MAIN](#)

**Finished Product**

[Back](#) [Finished Product](#) [Raw Material](#)

**CHOOSE FROM APPROVED FINISHED PRODUCT**

Tariff Code: 85166010  Tariff UOM: Choose a UOM  Finished Product Ref. ID:

Tariff Description: **Finished Product selected corresponds to Tariff Differential for country: THAILAND**  
 -- Rice cookers

Brand / Model: RC 1.0 x RC 2.0 x

Importing Country: AUSTRALIA x BRUNEI DARUSSALAM x CHINA x JAPAN x CAMBODIA x KOREA x LAO PDR x NEW ZEALAND x SINGAPORE x THAILAND x VIET NAM x

Manufacturer ROB / ROC No.:  Manufacturer: M) SDN BHD

Address:

Postcode: 81500  City: PONTIAN  State: JOHOR  Country: MALAYSIA

C:

Email:  Telephone No.:

Manufacturer License Issuing Authority: MIDA  Manufacturer License No.:  License Expiry Date: 31-May-2022

**8. User can click here to remove Importing countries (if any)**

**9. Click to select and add Manufacturer**

**10. Click on 'Save' button to save this Finished Product.**

**SAVE**

Figure 23

**11. Finished Product saved. Click 'Yes' to add Raw Material.**


 Data has been saved successfully. Would you like to add Raw Material?

Figure 24

Once the system saved this Finished Product for TD Code, system will store the Country(ies) of which the TD HS Code selected to be matched later when CO is created for this CA.

#### 4.2.4. Add New Raw Material

This section shows the steps to add raw material for new CA application after finished products is created. User can add raw material details in the provided box or add using form filler – for RCEP scheme only.

Once user add all the raw materials details into the system, ePCO system will save it to the listing and calculate the percentage of raw materials according to country group, where user will need to add labour cost, overhead cost, and Profit.

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

Description of Raw Material  
Raw Material 1

Supplier: HZN Country of Origin: THAILAND Group Country of Origin: THAILAND

HS Code: Invoice No.: Value (MYR):

SAVE FORM FILLER

2. Click this button to add HS Code for this Raw Material

#	Type	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Attached	Action
	Sub Total - Local			0.0000		0	
	Sub Total - Brunei Darussalam			0.0000		0	
	Sub Total - Cambodia			0.0000		0	
	Sub Total - Lao PDR			0.0000		0	
	Sub Total - Singapore			0.0000		0	

Figure 25

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

Description of Raw Material  
Raw Material 1

Supplier: HZN Country of Origin: THAILAND Group Country of Origin: THAILAND

HS Code: Invoice No.: Value (MYR):

3. Search for HS Code here.

Remarks : Kindly insert Code / Description and click search  
Note :To view Custom Type, please click to this [hyperlink](#)

Type	Code	Description
AHTN		

RESET SEARCH

No.	View Details	Code	Description	UOM
1	Select	0101210000	--Pure-bred breeding animals	UNT
2	Select	0101290000	--Other	UNT
3	Select	0101301000	--Pure-bred breeding animals	UNT
4	Select	0101309000		UNT
5	Select	0101900000		UNT
6	Select	0102210000		UNT
7	Select	0102291011	----Oxen	UNT

4. Then click on this button to add this HS Code

Figure 26

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

Description of Raw Material  
Raw Material 2

Supplier Country of Origin Group Country of Origin  
THAILAND Value (MYR) 10

SAVE FORM FILLER

5. Click here to save Raw Material details

6. New saved Raw Material listed in this table

7. Click on this button to add supporting document for this Raw Material

#	Type	Description of Raw Material	Country of Origin	HS	%	Attached	Action
1	M	Raw Material 1	THAILAND	0101290000	50.0000	100.0000	Attach File

Sub Total - Local 0.0000 0.0000

Sub Total - Brunei Darussalam 0.0000 0.0000

Sub Total - Cambodia 0.0000 0.0000

Figure 27

#### 4.2.5. Add Raw Material with Form Filler

This section shows an easier step to add Raw Material with form filler- only for RCEP Scheme. Please follow the form filler format as in Figure 29

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

Description of Raw Material  
Raw Material 1

Supplier Country of Origin  
HZN THAILAND

HS Code Invoice No. Value (MYR)

SAVE FORM FILLER

1. Click here to add Raw Material with Form Filler- for RCEP Scheme only.

#	Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Attached	Action

Sub Total - Local 0.0000 0

Sub Total - Brunei Darussalam 0.0000 0

Sub Total - Cambodia 0.0000 0

Sub Total - Lao PDR 0.0000 0

Sub Total - Singapore 0.0000 0

Figure 28

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

Description of Raw Material  
Raw Material 2

Supplier: HZN Country of Origin: [Dropdown] Group Country of Origin: THAILAND [Dropdown]

HS Code: 0101290000 123456780 Value (MYR): 10

SAVE FORM FILLER

+ Please click here to add files

Notes

- The maximum file size for uploads is 2 MB
- Attachments with following file extensions are supported (.xlsx)

Figure 29

H16

Scheme *	RCEP							
Description of Raw Material / Component used *	Country of Origin *	Group Country of Origin *	Type *	HS CODE	Name of Supplier *	Invoice No. *	Value (MYR) *	
Raw Material 1	INDONESIA	INDONESIA	AHTN	0101301000	ABC	1234	10.0000	
Raw Material 2	THAILAND	THAILAND	AHTN	0101900000	KLIM KB	432112	5.0000	
Raw Material 3	KOREA	KOREA	AHTN	8705909000	KOP	23213	27.0000	
Raw Material 4	MALAYSIA	LOCAL	AHTN	0102291011	LOKM	132312	54.0000	
Raw Material 5	THAILAND	THAILAND	AHTN	5804101100	POIU	231312	90.0000	
Raw Material 6	MALAYSIA	LOCAL	AHTN	0105994000	SAM	12312313	12.0000	

Value (MYR) Alphabets are allowed. Please enter value not exceed 20 dig

3. Sample of Form Filler

Figure 30



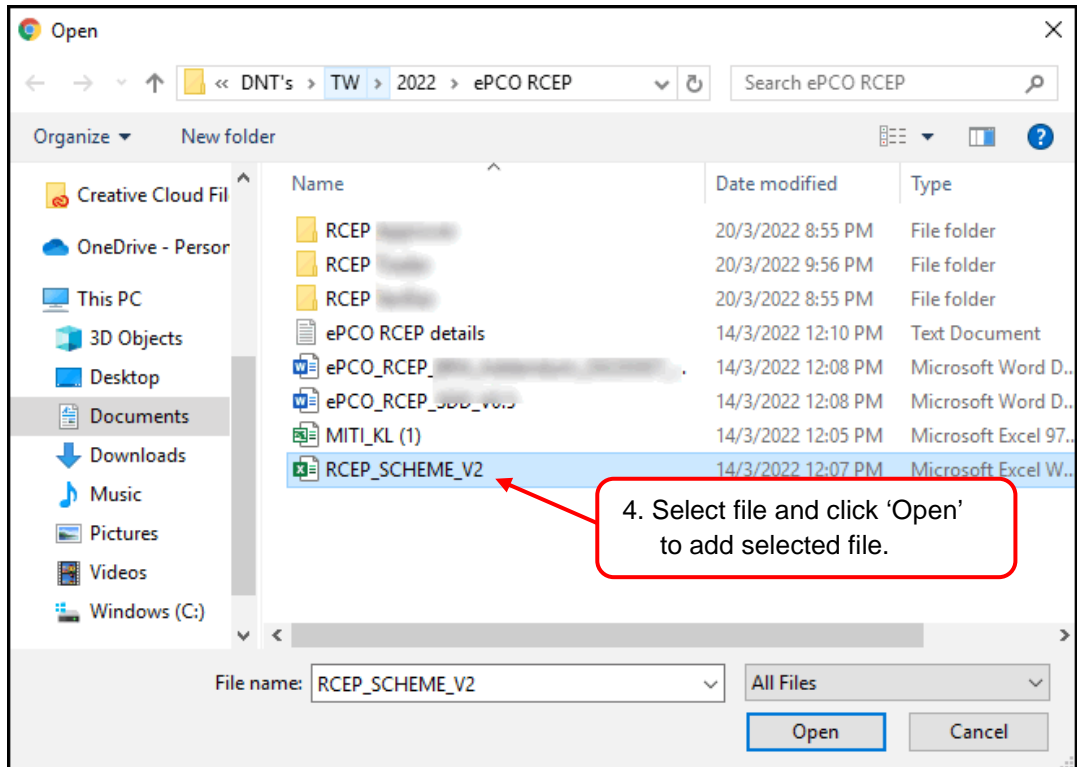


Figure 31

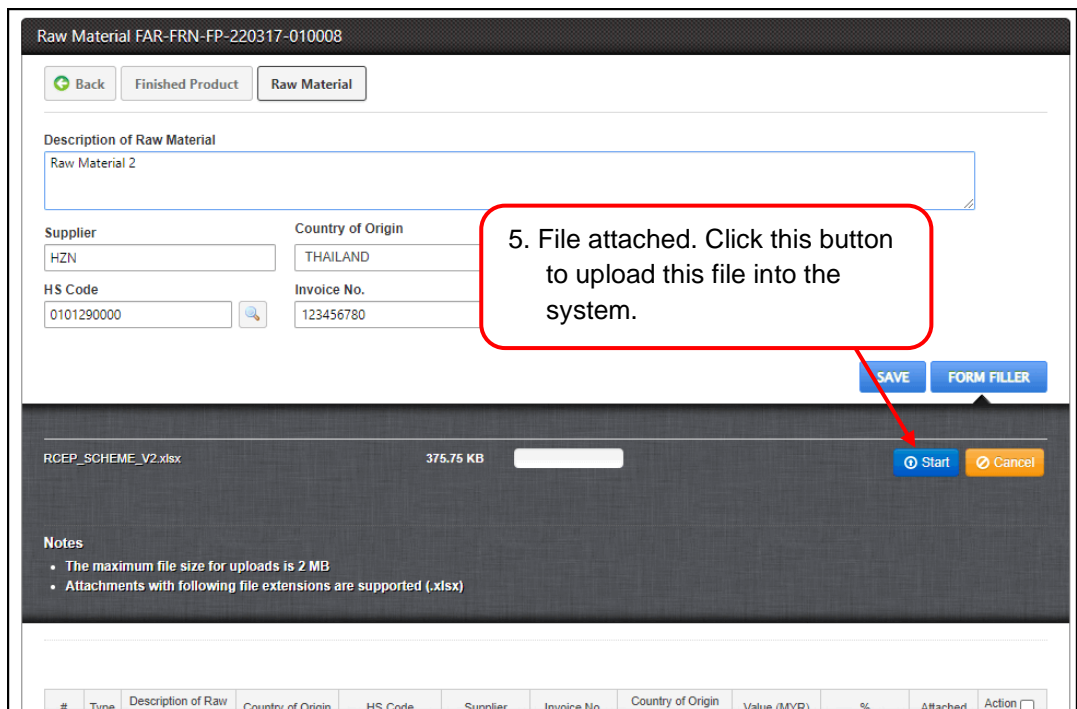


Figure 32

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

#	Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Error Detail
2	F	Raw Material 1	KOREA	0101900000	ABXC	123444	KOREA	12.0000	7.0175	
3	F	Raw Material 2	THAILAND	0105941020	LIOP	345435	THAILAND	13.0000	7.6023	
4	F	Raw Material 3	KOREA	8459510000	KILP	543545	KOREA	33.0000	19.2982	
5	F	Raw Material 4	THAILAND	9800000070	LOPP	355345	THAILAND	56.0000	32.7485	
6	F	Raw Material 5	THAILAND	8536503200	SDFD	534555	THAILAND	7.0000	4.0936	
7	F	Raw Material 6	INDONESIA	0101301000	DDF	345553		5.0000	2.9240	

RESET SAVE

6. List of Raw Material uploaded from Form Filler

7. Click here to save these Raw Material.

Sub Total - Local 0.0000 0.0000

Sub Total - Brunei Darussalam 0.0000 0.0000

Sub Total - Cambodia 0.0000 0.0000

Figure 33

Raw Material FAR-FRN-FP-220317-010008

Back Finished Product Raw Material

Description of Raw Material

Supplier Country of Origin Group Country of Origin

HS Code Invoice No.

8. Raw Materials saved and listed in this table.

SAVE FORM FILLER

#	Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Attached	Action
1	M	Raw Material 1	THAILAND	0101290000	HZN	123456700	THAILAND	50.0000	29.2398	Attach File	⊖
2	F	Raw Material 1	KOREA	0101900000	ABXC	123444	KOREA	12.0000	7.0175	Attach File	⊖
3	F	Raw Material 2	THAILAND	0105941020	LIOP	345435	THAILAND	13.0000	7.6023	Attach File	⊖
4	F	Raw Material 3	KOREA	8459510000	KILP	543545	KOREA	33.0000	19.2982	Attach File	⊖
5	F	Raw Material 4	THAILAND	9800000070	LOPP	355345	THAILAND	56.0000	32.7485	Attach File	⊖
6	F	Raw Material 5	THAILAND	8536503200	SDFD	534555	THAILAND	7.0000	4.0936	Attach File	⊖
7	F	Raw Material 6	INDONESIA	0101301000	DDF	345553		5.0000	2.9240	Attach File	⊖

Figure 34

After Raw Material saved into the system, user will need to add the labor cost, overhead cost, and profit.

Raw Material FAR-FRN-FP-220317-010008

Description of Raw Material

Supplier: 
 Country of Origin: 
 Group Country of Origin:

HS Code: 
 Invoice No.: 
 Value (MYR):

#	Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Attached	Action
1	M	Raw Material 1	THAILAND	0101290000	HZN	123456700	THAILAND	50.0000	29.2398	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>
2	F	Raw Material 1	KOREA	0101900000	ABXC	123444	KOREA	12.0000	7.0175	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>
3	F	Raw Material 2	THAILAND	0105941020	LIOP	345435	THAILAND	13.0000	7.6023	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>
4	F	Raw Material 3	KOREA	8459510000	KILP	543545	KOREA	33.0000	19.2982	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>
5	F	Raw Material 4	THAILAND	9800000070	LOPP	355345	THAILAND	56.0000	32.7485	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>
6	F	Raw Material 5	THAILAND	8536503200	SDFD	534555	THAILAND	7.0000	4.0936	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>
7	F	Raw Material 6	INDONESIA	0101301000	DOF	345553		5.0000	2.9240	Attach File	<input type="button" value="Delete"/> <input type="checkbox"/>

Sub Total - Local	0.0000	0.0000
Sub Total - Brunei Darussalam	0.0000	0.0000
Sub Total - Cambodia	0.0000	0.0000
Sub Total - Lao PDR	0.0000	0.0000
Sub Total - Singapore	0.0000	0.0000
Sub Total - Thailand	126.0000	73.6842
Sub Total - Viet Nam	0.0000	0.0000
Sub Total - China	0.0000	0.0000
Sub Total - Australia	0.0000	0.0000
Sub Total - New Zealand	0.0000	0.0000
Sub Total - Korea	45.0000	26.3158
Sub Total - Japan	0.0000	0.0000
Sub Total - RCEP	171.0000	100.0000
Sub Total - Imported	0.0000	0.0000
<b>Sub Total</b>	<b>171.0000</b>	<b>100.0000</b>

9. Insert Labor Cost, Overhead Cost, Other Cost and Profit

	Value	%
Total Material Cost	171.0000	100.0000
Labour Cost	0.0000	0.0000
Overhead Cost (Direct + Indirect)	0.0000	0.0000
Others Cost (If Available)	0.0000	0.0000
Total Product Cost	171.0000	100.0000
Profit	0.0000	0.0000
FOB Price	171.0000	100.0000

TARIFF DIFFERENTIAL (TD) FOR LOCAL COSTING		
Sub Total - Local	0.0000	0.0000
Labour Cost	0.0000	0.0000
Overhead Cost (Direct + Indirect)	0.0000	0.0000
Other Cost	0.0000	0.0000
Local Process Costing	0.0000	0.0000

Remarks

Local - Raw Materials originating from Malaysia and must be supported with manufacturer's declaration letter  
 Imported - Raw Materials originating from Non-RCEP Parties  
 RCEP - Raw Materials originating from RCEP Parties using Form RCEP (Australia, Brunei Darussalam, Cambodia, China, Japan, Korea, Lao PDR, New Zealand, Singapore, Thailand, Viet Nam)

Figure 35

	value	%
Total Material Cost	171.0000	68.1275
Labour Cost	30.0000	11.9522
Overhead Cost (Direct + Indirect)	20.0000	7.9681
Others Cost (If Available)	0.0000	0.0000
<b>Total Product Cost</b>	<b>221.0000</b>	<b>88.0478</b>
Profit	30.0000	11.9522
FOB Price	251.0000	100.0000
<b>TARIFF DIFFERENTIAL (TD) FOR LOCAL COSTING</b>		
Sub Total - Local	0.0000	0.0000
Labour Cost	30.0000	11.9522
Overhead Cost (Direct + Indirect)	20.0000	7.9681
Other Cost	0.0000	0.0000
<b>Local Process Costing</b>	<b>50.0000</b>	<b>19.9203</b>

Remarks

Local - Raw Materials originating from Malaysia and must be supported with m  
 Imported - Raw Materials originating from Non-RCEP Parties  
 RCEP - Raw Materials originating from RCEP Parties using Form RCEP (Austra  
 Singapore, Thailand, Viet Nam)

**UPDATE**

10. Calculated costing of this Finished Product listed here.

11. Click this button to update and save this Raw Material.

Figure 36

### Cost Analysis- RCEP [ MITTI032022010071 ]

BACK TO MAIN

Company Details

Finished Product

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
1	<a href="#">View</a>	FAR-FRN-FP-220317-010008	MITTI032022010071	02011000	-Carcasses and half-carcasses	c and c ca and ca

Note : 1 application can only have 5 finished products added  
 Item highlighted in red does not fulfill the Origin Criteria %

Attached Document

ATTACH DOCUMENT

Authorised Applicant

Applicant Name

12. Finished Product added. User can add up to 5 Finished Products.

13. Drag this bar to the right to view RCEP details.

Figure 37

Manufacturer	Unit	Origin Criteria	Origin Criteria %	RCEP Country of Origin	Origin Criteria % (if TR)	Importing Country	Status
[REDACTED]	AA		100	THAILAND	62.81	AUSTRALIA, BRUNEI, DARUSSALAM, CHINA, PDR, NEW ZEALAND, SINGAPORE, NAM	

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the Origin Criteria %

14. RCEP Country of Origin for this product listed here.

Figure 38

### 4.3. Attached Document

This system supported attachments with file extension of .gif, .jpg, .tif, .pdf, .doc, docx, .xls, and .xlsx only. The maximum size allowed for upload is 2 MB.

Please make sure that documents are uploaded on below sequence;

- i. Invoice
- ii. Bill of Lading or Airway Bill
- iii. Customs Declaration Form (K2)
- iv. Other additional documents

Attached Document

ATTACH DOCUMENT

1. Click here to attach documents

Authorized Applicant

Attached Document

ATTACH DOCUMENT

+ Please click here to add files

**IMPORTANT:** Please make sure that the First (1st) file uploaded is the **Products Photo or Catalogue**, the Second (2nd) upload will be the **Products processing flow chart**, the Third (3rd) upload will be the **Manufacturer License** while the rest will be treated as Additional Documents.

Notes

- The maximum file size for uploads is 2 MB
- Attachments with following file extensions are supported (.jpeg, .jpg, .gif, .tif, .pdf, .doc, .xls)

2. Click on this button add files

Figure 39

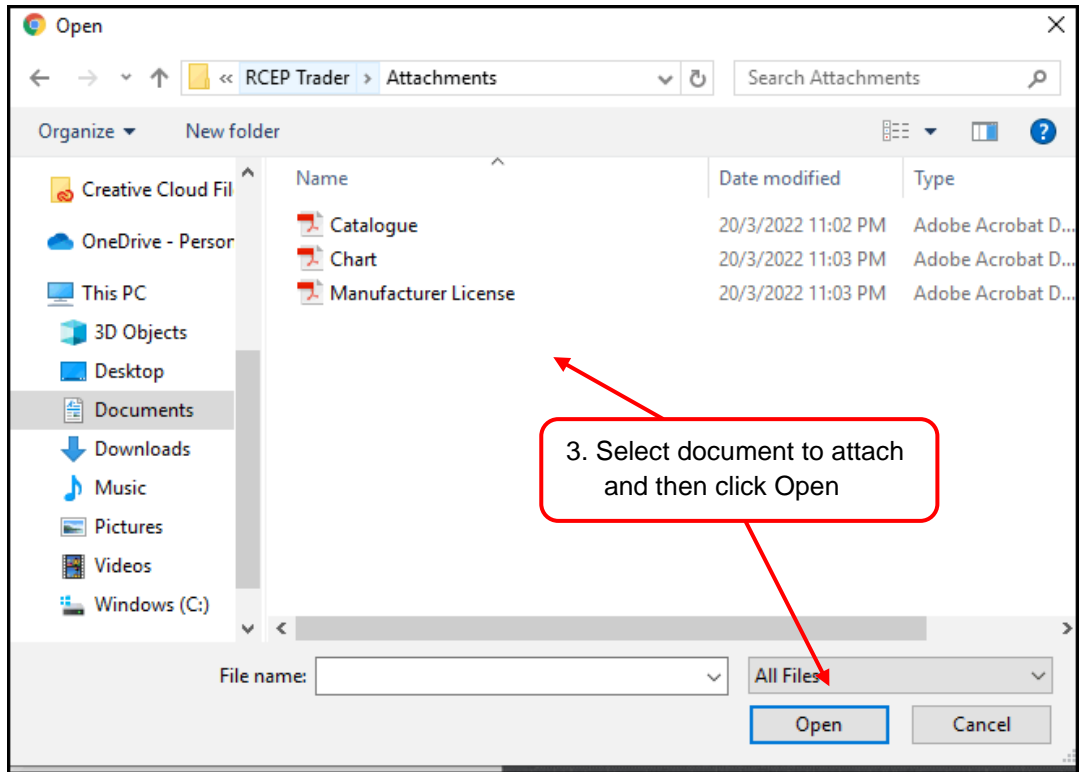


Figure 40



Figure 41



Figure 42

## 4.4. Authorised Applicant

User can select Applicant from saved Authorised Applicant list or key-in the Applicant detail manually.

Authorised Applicant

Applicant Name

Applicant Designation

1. Click this button to select from Authorised Applicant list

ADD

No.	Applicant Name	Applicant IC / Passport	Action
-----	----------------	-------------------------	--------

Declaration Details

Figure 43

Authorised Applicant

Applicant Name

Applicant Designation

IC / Passport No.

ADD

Applicant Name

Applicant Designation

RESET SEARCH

No.	View Details	Applicant Name	Applicant Designation	IC / Passport No.
1	Select		ASSISTANT SUPERVISOR	
2	Select		HEAD	
3	Select			
4	Select			
5	Select			
6	Select			
7	Select		EXECUTIVE	

10 Page 1 of 1 Displaying 1 to 10 of 7 items

Figure 44

Authorised Applicant

Applicant Name

Applicant Designation

IC / Passport No.

ADD

No.	Applicant Name	Applicant Designation	Applicant IC / Passport	Action
1		ASSISTANT SUPERVISOR		Delete

Declaration Details

Figure 45

## 4.5. Declaration and Submission

**Declaration Details**

Preferred Branch of Application Processing

Choose Branch

1. Click to select Branch from the list

**Declaration Details**

Name

Designation  IC / Passport No.

Telephone No.  Email  Date

Trader Remarks

1000 characters remaining

I hereby certify that percentage value materials / component or non-component or non-determined origin used as a proportion as stated in the cost analysis. It is hereby declared that the particulars given are true and complete

**LETTER OF INDEMNITY (FORMAL UNDERTAKING)**

In consideration of the Ministry of International Trade and Industry from time to time granting or certifying Certificate of Origin or other documents, I / we hereby agree to accept and be bound by the Standard Rules for the issue of Certificate Of Origin, etc in force at the time of certification, of which I / we confirm having received a copy. Further that I / we will at all times keep the issuing body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subjected to all statutory provisions to the contrary. In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I / we hereby permit the issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

Update this application as

Draft

**UPDATE**

Figure 46



Declaration Details

Preferred Branch of Application Processing

Kuala Lumpur

Declaration Details

Name

Designation: ASSISTANT SUPERVISOR IC / Passport No.

Telephone No. Email Date: 28-Apr-2022

Trader Remarks

1000 characters remaining

I hereby declare that the component or non-determined origin used as a proportion as stated in the cost analysis. It is hereby declared that the

LETTER OF INDEMNITY (FORMAL UNDERTAKING)

In consideration of the Ministry of International Trade and Industry from time to time granting or certifying Certificate of Origin or other documents. I / we hereby agree to accept and be bound by the Standard Rules for the issue of Certificate Of Origin, etc in force at the time of certification, of which I / we confirm having received a copy. Further that I / we will at all times keep the issuing body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subjected to all statutory provisions to the contrary. In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I / we hereby permit the issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

Update this application as

Draft

UPDATE

Figure 47

Trader Remarks

1000 characters remaining

I hereby declare that the component or non-determined origin used as a proportion as stated in the cost analysis. It is hereby declared that the

LETTER OF INDEMNITY (FORMAL UNDERTAKING)

In consideration of the Ministry of International Trade and Industry from time to time granting or certifying Certificate of Origin or other documents. I / we hereby agree to accept and be bound by the Standard Rules for the issue of Certificate Of Origin, etc in force at the time of certification, of which I / we confirm having received a copy. Further that I / we will at all times keep the issuing body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subjected to all statutory provisions to the contrary. In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I / we hereby permit the issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

Update this application as

Draft

UPDATE

Application Ready

Application Submitted

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Figure 48



Figure 49

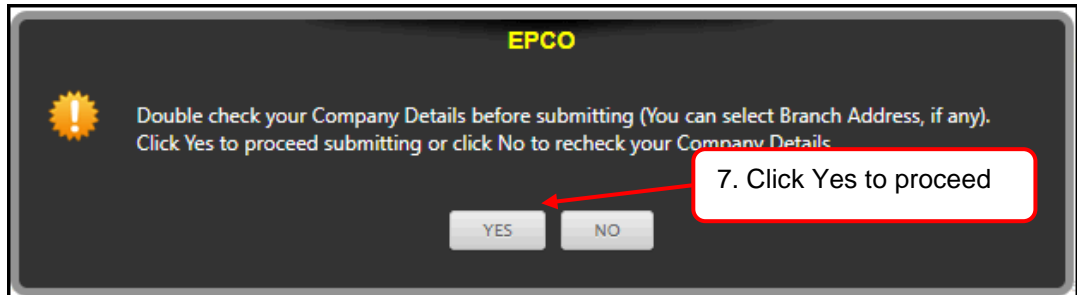


Figure 50

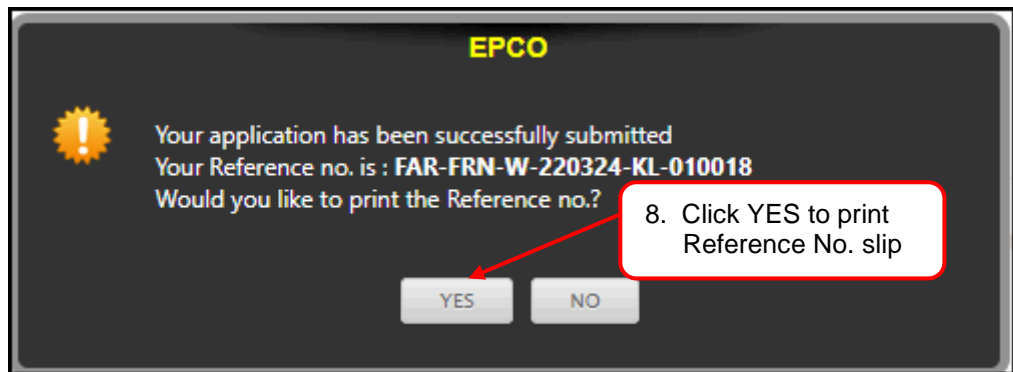


Figure 51



Figure 52: Sample of Reference No. Slip.

Company Details

Finished Product

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
1	<a href="#">View</a>	FAR-FRN-FP-220318-010010	MITTI032022010083	85166010	-- Rice cookers TD TH <20% [AUSTRALIA]	RC 1.0 RC 2.0

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the Origin Criteria %

Attached Document

Authorised Applicant

Declaration Details

Transaction View

No.	Date	Time	Acti	Response Desc.	User Type	Response From
1	24-Mar-2022	18:00:12	Application Submitted		PCO TRADER USER	shimano user

Update this application as

9. Application status changed to 'Application Submitted'

Figure 53

## Section 5. New CAA Application

This section shows the steps for Trader/ Manufacturer to add new brand or model to the approved Cost Analysis (CA not expired).

**CA / CAA / CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type: Cost Analysis x Scheme: RCEP x Application Case: Please select Status: Please select

Company Name: Application ID: Application Date (From): Application Date (To):

Reference No.: Endorsement No.: Approved Date (From): Approved Date (To):

Prepared Date (From): Prepared Date (To):

RESET SEARCH

1. Click here to create new application.

LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090219	RCEP	Cost Analysis	NORMAL			
2	View		MITTI042022090214	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28		
3	View		MITTI042022090213	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:30:34		
4	View		MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
5	View		MITTI042022090211	RCEP	Cost Analysis	NORMAL			

Figure 54

**CA / CAA / CO Transaction**

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

Application Type: Additional Brand / Model Scheme: RCEP

SUBMIT

3. Then, click here to create new application.

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI032022054213	RCEP	Cost Analysis				
2	View		MITTI032022053730	RCEP	Cost Analysis				
3	View		MITTI032022051158	RCEP	Cost Analysis				
4	View		MITTI032022051159	RCEP	Cost Analysis	NORMAL	30-Mar-2022 08:52:29		
5	View		MITTI032022051259	RCEP	Cost Analysis	NORMAL	30-Mar-2022 09:06:42		
6	View		MITTI032022052412	RCEP	Cost Analysis	NORMAL	30-Mar-2022 09:12:54		
7	View		MITTI032022050423	RCEP	Cost Analysis	NORMAL	29-Mar-2022 16:47:00		
8	View		MITTI032022050420	RCEP	Cost Analysis	NORMAL	29-Mar-2022 15:53:14		
9	View		MITTI032022050401	RCEP	Cost Analysis	NORMAL	29-Mar-2022 12:57:52		
10	View		MITTI032022049264	RCEP	Cost Analysis	NORMAL	28-Mar-2022 13:25:20		

Figure 55

## 5.1. Add Finished Product

**Additional Brand / Model- RCEP [ MITTI042022090234 ]**

[BACK TO MAIN](#)

Company Details

Finished Product

[New](#)

No.	View Details	Finished Product ID	CA Ref
-----	--------------	---------------------	--------

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the Origin Criteria %

Attached Document

[ATTACH DOCUMENT](#)

Figure 56

**Additional Brand / Model- RCEP [ MITTI032022010286 ]**

[BACK TO MAIN](#)

Finished Product

[Back](#) [Finished Product](#) [Raw Material](#)

[CHOOSE FROM APPROVED FINISHED PRODUCT](#)

Tariff Code

Tariff UOM

Finished Product Ref. ID

Tariff Description

Origin Criteria

Existing Brand / Model

Brand / Model

Figure 57

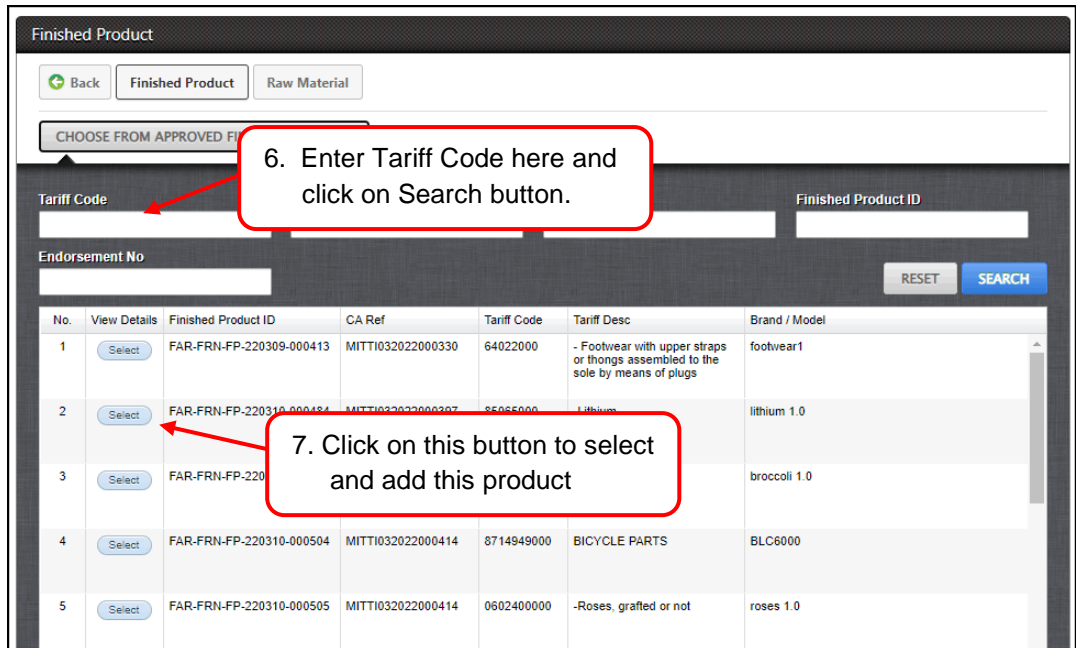


Figure 58

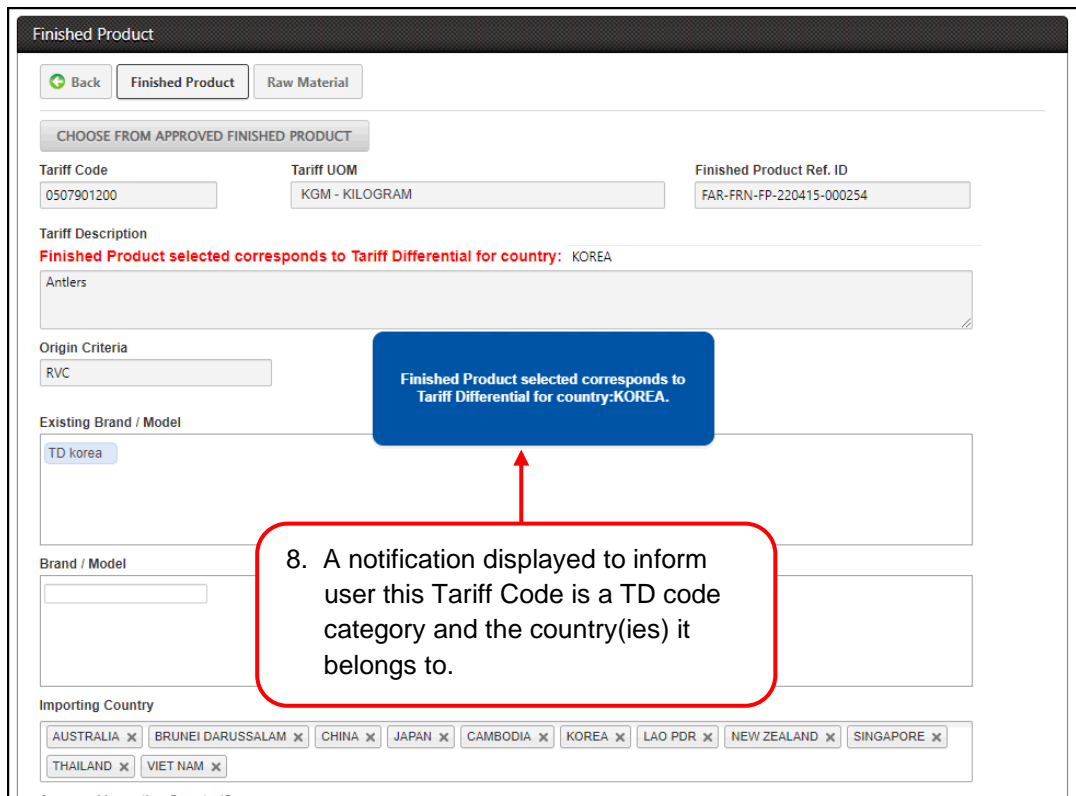


Figure 59

Finished Product

Back Finished Product

9. Label displayed to inform user this Tariff Code is a TD Code

CHOOSE FROM APPROVED

Tariff Code: 0507901200 Tariff UOM: KGM - KILOGRAM Finished Product Ref. ID: FAR-FRN-FP-220415-000254

Tariff Description: Finished Product selected corresponds to Tariff Differential for country: KOREA

Antlers

Origin Criteria: RVC

Existing Brand / Model: TD korea

10. Add Brand/ Model

Brand / Model

Importing Country: AUSTRALIA x BRUNEI DARUSSALAM x CHINA x JAPAN x CAMBODIA x KOREA x LAO PDR x NEW ZEALAND x SINGAPORE x THAILAND x VIET NAM x

Approved Importing Country/Group

Finished Product selected corresponds to Tariff Differential for country:KOREA.

Figure 60

**Additional Brand / Model- RCEP [ MITTI042022090234 ]**

[BACK TO MAIN](#)

**Finished Product**

[Back](#) [Finished Product](#) [Raw Material](#)

**CHOOSE FROM APPROVED FINISHED PRODUCT**

Tariff Code: 0507901200      Tariff UOM: KGM - KILOGRAM      Finished Product Ref. ID: FAR-FRN-FP-220415-000254

Tariff Description  
**Finished Product selected corresponds to Tariff Differential for country: KOREA**  
 Antlers

Origin Criteria  
 RVC

Existing Brand / Model  
 TD korea

Brand / Model  
 RTC x DCRT x

Importing Country  
 AUSTRALIA x BRUNEI DARUSSALAM x CHINA x JAPAN x CAMBODIA x KOREA x LAO PDR x NEW ZEALAND x SINGAPORE x  
 THAILAND x VIET NAM x

Approved Importing Country/Group  
 AUSTRALIA BRUNEI DARUSSALAM CHINA JAPAN CAMBODIA KOREA LAO PDR NEW ZEALAND SINGAPORE  
 THAILAND VIET NAM

Manufacturer ROB / ROC No.: TT1000      Manufacturer: manufacturer B

Address  
 no 18 jalan arang      taman arang selatan

Postcode:      City: kj      State: kj      Country: Choose a Country

Contact Person  
 ali

Email:      Telephone No.: 0199999999      Fax No.:  
 Manufacturer License Issuing Authority: CUSTOMS      Manufacturer License No.: 123      License Expiry Date: 30-Apr-2023

**11. User can click on (x) to remove Importing Country (if**

**12. Click on 'Save' button to save this Finished Product.**

**SAVE**

Figure 61

Once system had saved Finished Product, user need to go back to the CAA Form to attach supporting documents and complete other details as required.



## 5.2. Attached Document

This system supported attachments with file extension of .gif, .jpg, .tif, .pdf, .doc, docx, .xls, and .xlsx only. The maximum size allowed for upload is 2 MB.

Please make sure that documents are uploaded on below sequence;

- i. Company Confirmation Letter
- ii. Other additional documents

**Additional Brand / Model- RCEP [ MITTI042022090234 ]**

[BACK TO MAIN](#)

Company Details

Finished Product

[New](#)

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
1	<a href="#">View</a>	FAR-FRA-FP-220428-000005	MITTI042022090016	0507901200	Antlers	DCRT RTC

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the Origin Criteria %

Attached Document

1. Click here to attach documents

[ATTACH DOCUMENT](#)

Authorised Applicant

Declaration Details

Update this application as  
Draft [UPDATE](#)

Attached Document

[ATTACH DOCUMENT](#)

[+ Please click here to add files](#)

**IMPORTANT:** Please make sure that the First (1st) file uploaded is the **Company Confirmation Letter**, while the rest will be treated as Additional Documents.

Notes

- The maximum file size for uploads is **2 MB**
- Attachments with following file extensions are supported (.gif, .jpg, .jpeg, .tif, .pdf, .doc, .docx, .xls, .xlsx)

Authorised Applicant

Declaration Details

2. Click on this button add files

Figure 62

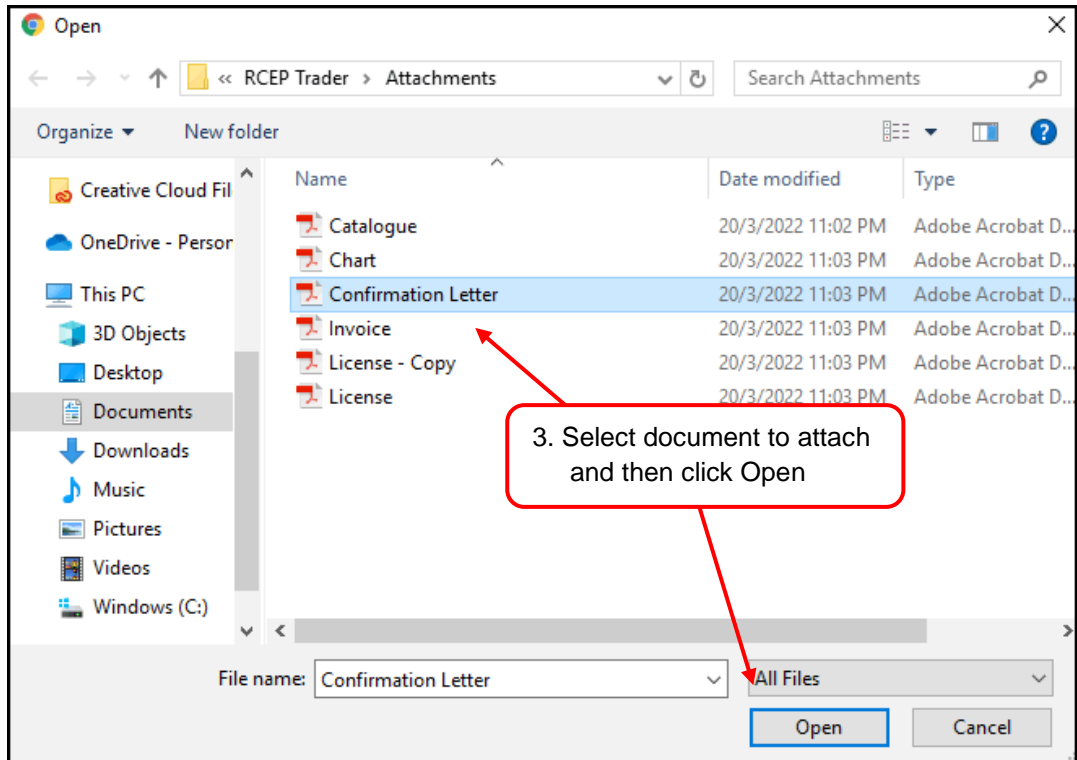


Figure 63

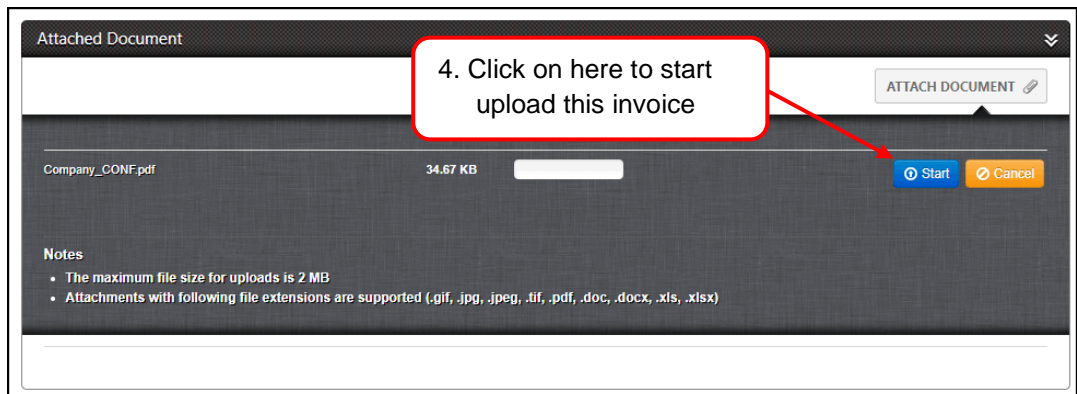


Figure 64



Figure 65

### 5.3. Authorised Applicant

User can select Applicant from saved Authorised Applicant list or key-in the Applicant detail manually.

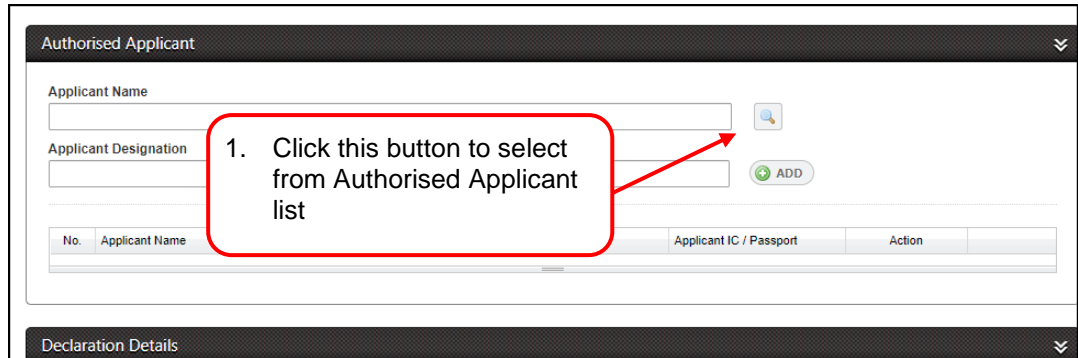


Figure 66

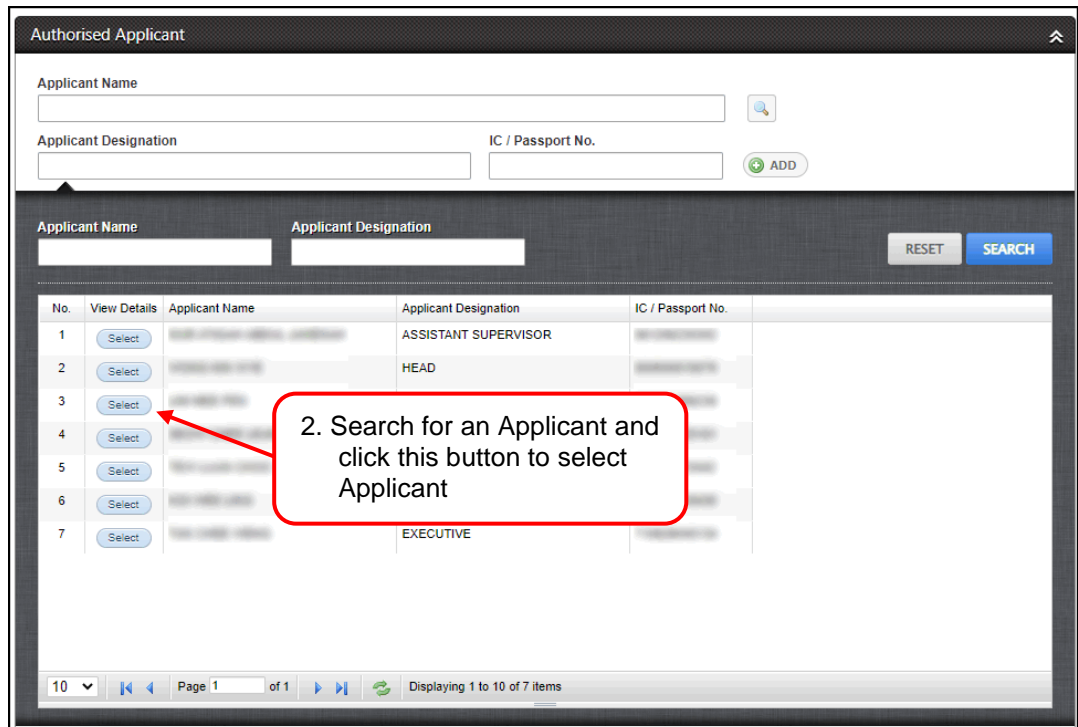


Figure 67

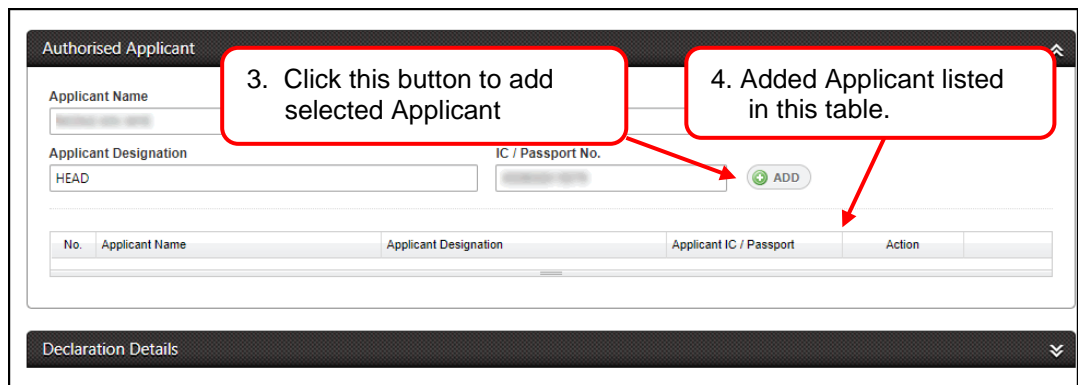


Figure 68

## 5.4. Declaration and Submission

**Declaration Details**

Preferred Branch of Application Processing

Choose Branch

1. Click to select Branch form the list

**Declaration Details**

Name

Designation  IC / Passport No.

Telephone No.  Email  Date

Trader Remarks

1000 characters remaining

I hereby certify that percentage value materials / component or non-component or non-determined origin used as a proportion as stated in the cost analysis. It is hereby declared that the particulars given are true and complete

**LETTER OF INDEMNITY (FORMAL UNDERTAKING)**

In consideration of the Ministry of International Trade and Industry from time to time granting or certifying Certificate of Origin or other documents. I / we hereby agree to accept and be bound by the Standard Rules for the issue of Certificate Of Origin, etc in force at the time of certification, of which I / we confirm having received a copy. Further that I / we will at all times keep the issuing body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subjected to all statutory provisions to the contrary. In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I / we hereby permit the issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

Update this application as

Draft

**UPDATE**

Figure 69

Declaration Details

Preferred Branch of Application Processing

Kuala Lumpur

Declaration Details

Name

Designation: ASSISTANT SUPERVISOR

IC / Passport No.

Telephone No.

Email

Date: 28-Apr-2022

Trader Remarks

1000 characters remaining

I hereby...

3. Click here to agree

LETTER OF INDEMNITY (FORMAL UNDERTAKING)

In consideration of the Ministry of International Trade and Industry from time to time granting or certifying Certificate of Origin or other documents. I / we hereby agree to accept and be bound by the Standard Rules for the issue of Certificate Of Origin, etc in force at the time of certification, of which I / we confirm having received a copy. Further that I / we will at all times keep the issuing body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subjected to all statutory provisions to the contrary. In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I / we hereby permit the issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

Update this application as

Draft

UPDATE

Figure 70

1000 characters remaining

I hereby...

4. Click to select update for this application

**Draft:** to save incomplete application

**Application Ready:** to save completed application but to be sent later.

**Application Submitted:** Submit completed application

5. Click here to update

Update this application as

Draft

Application Ready

Application Submitted

UPDATE

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Figure 71



Figure 72

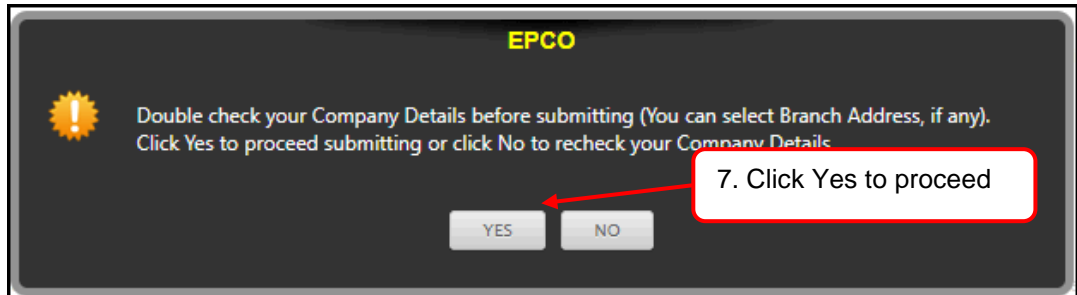


Figure 73

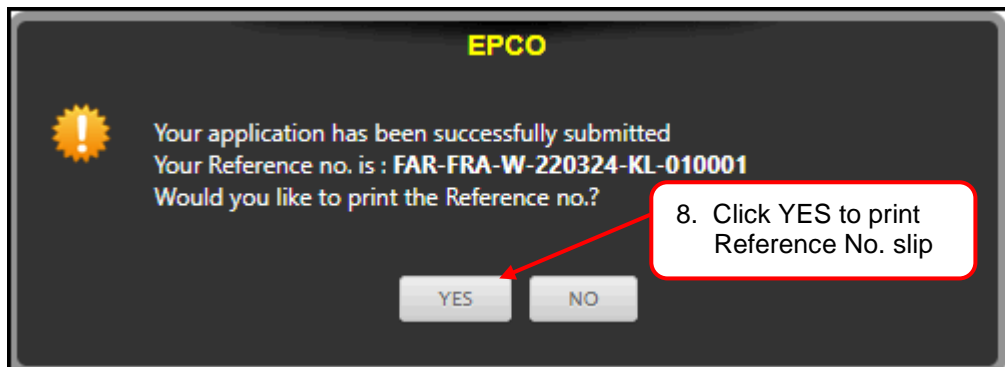


Figure 74



Figure 75: Sample of Reference No. Slip.

## Section 6. Cancel Approved Application

This section shows the steps to cancel an approved application for CA and CAA. Each cancellation request will be review and approved by the same officer that approved the same application.

**CA / CAA / CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type: Cost Analysis x  
Scheme: RCEP x  
Application Case: Please select  
Status: Application Approved x

Company Name:   
Application ID:   
Application Date (From):   
Application Date (To):

Reference No.:   
Endorsement No.:   
Approved Date (From):   
Approved Date (To):

Prepared Date (From):   
Prepared Date (To):

RESET SEARCH

**LISTING**

1. Search for the approved RCEP application to cancel

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
-----	--------------	------------------	----------------	--------	------------------	------------------	------------------	-------------	----

Figure 76

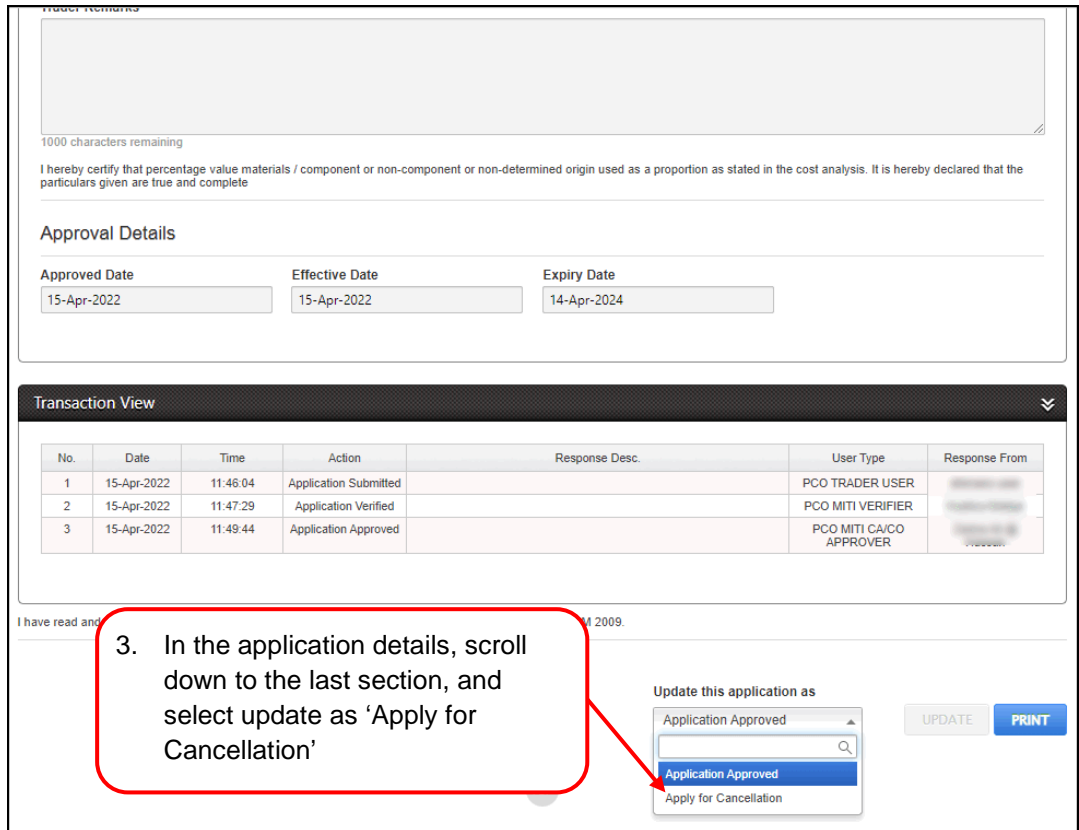
**LISTING**

2. Click on this button to view details of this application.

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	<a href="#">View</a>		MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
2	<a href="#">View</a>		MITTI042022090016	RCEP	Cost Analysis	NORMAL	15-Apr-2022 11:46:04		
3	<a href="#">View</a>		MITTI042022000005	RCEP	Cost Analysis	NORMAL	06-Apr-2022 14:48:35		
4	<a href="#">View</a>		MITTI042022002167	RCEP	Cost Analysis	NORMAL	06-Apr-2022 10:52:54		
5	<a href="#">View</a>		MITTI032022040735	RCEP	Cost Analysis	NORMAL	22-Mar-2022 19:08:10		
6	<a href="#">View</a>		MITTI032022041422	RCEP	Cost Analysis	NORMAL	25-Mar-2022 10:11:23		
7	<a href="#">View</a>		MITTI032022038119	RCEP	Cost Analysis	NORMAL	24-Mar-2022 18:16:47		
8	<a href="#">View</a>		MITTI032022039024	RCEP	Cost Analysis	NORMAL	24-Mar-2022 17:11:15		
9	<a href="#">View</a>		MITTI032022038900	RCEP	Cost Analysis	NORMAL	22-Mar-2022 18:38:17		
10	<a href="#">View</a>		MITTI032022038014	RCEP	Cost Analysis	NORMAL	24-Mar-2022 17:35:42		

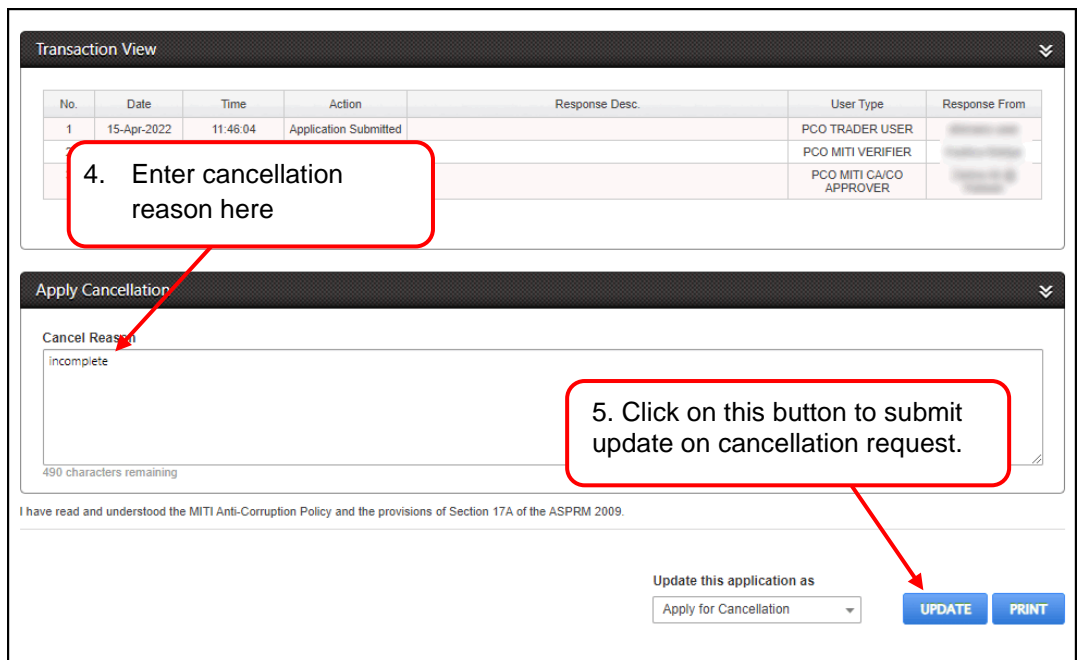
10 Page 1 of 2 Displaying 1 to 10 of 13 items

Figure 77



3. In the application details, scroll down to the last section, and select update as 'Apply for Cancellation'

Figure 78



4. Enter cancellation reason here

5. Click on this button to submit update on cancellation request.

Figure 79



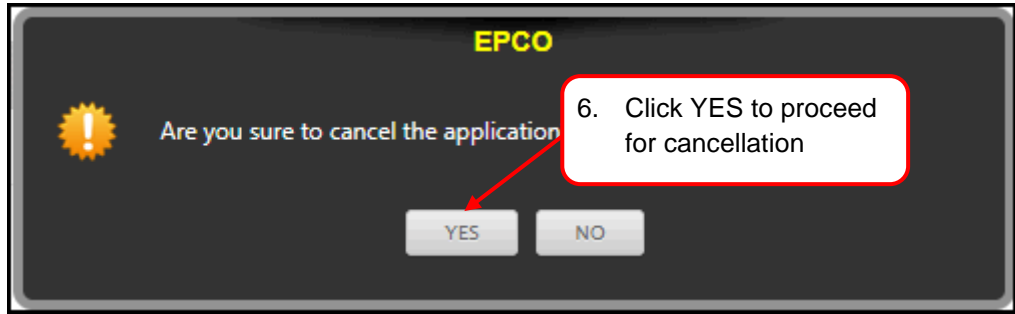


Figure 80

## Section 7. Print Approved Application

This section shows the steps to print approved application directly from the system.

### 7.1. Search and View Application

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

1. Click on this tab to view search details

No.	View	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1		MITTI042022090219	RCEP	Cost Analysis	NORMAL			
2	View	MITTI042022090214	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28		
3	View	MITTI042022090213	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:30:34		
4	View	MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
5	View	MITTI042022090211	RCEP	Cost Analysis	NORMAL			
6	View	MITTI042022090207	RCEP	Cost Analysis	NORMAL			
7	View	MITTI042022090199	RCEP	Cost Analysis	NORMAL			
8	View	MITTI042022090180	RCEP	Cost Analysis	NORMAL			
9	View	MITTI042022090158	RCEP	Cost Analysis	NORMAL			
10	View	MITTI042022090025	RCEP	Cost Analysis	NORMAL			

Page 1 of 9

Displaying 1 to 10 of 82 items

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Cost Analysis

Scheme: RCEP

Application Case: Please select

Status: Application Approved

Company Name: [ ]

Application ID: [ ]

Application Date (From): [ ]

Application Date (To): [ ]

Reference No.: [ ]

Approved Date (To): [ ]

Prepared Date (From): [ ]

2. Insert search details and select "Application Approved" as the status

RESET SEARCH

3. Then, click on Search

LISTING

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
-----	--------------	------------------	----------------	--------	------------------	------------------	------------------	-------------	----

Figure 81

LISTING

NEW

4. Click on these buttons to view details

No.	View Details	Assigned Officer				Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090212	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:27:58		
2	View		MITTI042022090016	RCEP	Cost Analysis	NORMAL	15-Apr-2022 11:46:04		
3	View		MITTI042022000005	RCEP	Cost Analysis	NORMAL	06-Apr-2022 14:48:35		
4	View		MITTI042022002167	RCEP	Cost Analysis	NORMAL	06-Apr-2022 10:52:54		
5	View		MITTI032022040735	RCEP	Cost Analysis	NORMAL	22-Mar-2022 19:08:10		
6	View		MITTI032022041422	RCEP	Cost Analysis	NORMAL	25-Mar-2022 10:11:23		
7	View		MITTI032022038119	RCEP	Cost Analysis	NORMAL	24-Mar-2022 18:16:47		
8	View		MITTI032022039024	RCEP	Cost Analysis	NORMAL	24-Mar-2022 17:11:15		
9	View		MITTI032022038900	RCEP	Cost Analysis	NORMAL	22-Mar-2022 18:38:17		
10	View		MITTI032022038014	RCEP	Cost Analysis	NORMAL	24-Mar-2022 17:35:42		

10 Page 1 of 2 Displaying 1 to 10 of 13 items

Figure 82

**Cost Analysis- RCEP [ MITTI032022041422 ]**

[BACK TO MAIN](#)

Company Details

Finished Product

Attached Document

Authorised Applicant

Declaration Details

Preferred Branch of Application Processing

Johor

Declaration Details

Name

Designation HEAD IC / Passport No.

Telephone No. Email Date 25-Mar-2022

Trader Remarks

a. Some latest invoice might be last few years purchase (less usage/no production but still have stock).  
 b. Request for Origin Criteria (RVC).  
 c. Remark for overhead cost >20% :  
 i. Mainly higher in machining cost & sub con cost.  
 ii. Higher manufacturing consumables, tools & jig.

715 characters remaining

I hereby certify that percentage value materials / component or non-component or non-determined origin used as a proportion as stated in the cost analysis. It is hereby declared that the particulars given are true and complete.

Approval Details

Approved Date Effective Date Expiry Date

31-Mar-2022 31-Mar-2022 30-Mar-2024

Transaction View

No.	Date	Time	Action	Response Desc.	User Type	Response From
1	25-Mar-2022	10:11:23	Application Submitted	a. Some latest invoice might be last few years purchase (less usage/no production but still have stock). b. Request for Origin Criteria (RVC). c. Remark for overhead cost >20% : i. Mainly higher in machining cost & sub con cost. ii. Higher manufacturing consumables, tools & jig.	PCO TRADER USER	
2	31-Mar-2022	10:34:07	Application Verified			
3	31-Mar-2022	13:23:18	Application Approved			

I have read and understood the MITI Anti-Corruption Policy and the provisions of Section 17A of the ASPRM 2009.

Update this application as

Application Approved

UPDATE PRINT

5. Approval Details listed here

6. Click on the button to print approval letter

Figure 83



No. Rujukan Permohonan : FAR-FRN-W-220524-KL-000033  
Tarikh : 24 May 2022

Pengarah Urusan,

SDN BHD  
BRANCH ADDRESS1  
BRANCH ADDRESS2  
BRANCH ADDRESS3  
54200, KUALA LUMPUR, W. PERSEKUTUAN, MALAYSIA

Tuan,

**KELULUSAN PERMOHONAN ANALISA KOS DI BAWAH SKIM REGIONAL COMPREHENSIVE ECONOMIC PARTNERSHIP**

No. Pendaftaran Syarikat : [REDACTED]

Saya diarah untuk merujuk kepada permohonan analisa kos tuan bertarikh **24-May-2022** dengan nombor rujukan permohonan **FAR-FRN-W-220524-KL-000033**

2. Sukacita dimaklumkan bahawa permohonan analisa kos tuan untuk mengeksport produk di bawah skim **RCEP** adalah **diluluskan** seperti di **Lampiran A**.
3. Kelulusan ini adalah tertakluk kepada prosedur peraturan-peraturan tempasal (*Rules of Origin and Operational Certification Procedure*) di bawah skim **RCEP**. Seterusnya, tuan dikehendaki membuat permohonan Sijil Tempasal Berkeutamaan di bawah skim **RCEP** secara elektronik melalui sistem *Electronic Preferential Certificate of Origin (ePCO)*.
4. Kelulusan ini adalah sah untuk permohonan analisa kos dengan nombor rujukan **FAR-FRN-W-220524-KL-000033** sahaja dan tidak boleh digunakan bagi permohonan analisa kos yang baharu pada masa akan datang.
5. Kelulusan ini adalah sah bagi tempoh dua (2) tahun bermula dari **24-May-2022** sehingga **23-May-2024**. Pihak tuan dikehendaki untuk mengemukakan permohonan analisa kos yang baharu selewat-lewatnya tiga (3) bulan sebelum tamat tempoh kelulusan ini.
6. Kelulusan ini dan Sijil Tempasal Berkeutamaan di bawah skim **RCEP** yang berkaitan akan terbatal dengan serta merta sekiranya syarikat tuan didapati –
  - i) tidak mematuhi prosedur dan peraturan-peraturan tempasal yang ditetapkan;
  - ii) memberikan maklumat analisa kos palsu atau tidak tepat;
  - iii) menggunakan kelulusan ini untuk mengeksport produk daripada syarikat lain;
  - iv) melakukan kesalahan *transshipment*; dan
  - v) melaksukan data dan keterangan di dalam Sijil Tempasal Berkeutamaan di bawah skim **RCEP**
7. Sekiranya berlaku sebarang perubahan kepada maklumat yang telah diisytiharkan dalam permohonan analisa kos bagi produk yang telah diluluskan, kelulusan ini akan terbatal dengan sendirinya dan pihak tuan adalah dikehendaki untuk mengemukakan permohonan analisa kos yang baharu ke pejabat ini untuk dipertimbangkan semula.
8. Dimaklumkan bahawa kelulusan ini adalah **hukan** permit eksport (AP). Tuan hendaklah mendapatkan kelulusan permit eksport (AP) untuk produk yang akan dieksporth, sekiranya diperlukan.

Sekian dimaklumkan, terima kasih.

**"WAWASAN KEMAKMURAN BERSAMA 2030"**

**"BERKHIDMAT UNTUK NEGARA"**

Saya yang menjalankan amanah,

[REDACTED]  
Seksyen Kerjasama Perdagangan dan Industri  
b.p. Ketua Setiausaha  
Kementerian Perdagangan Antarabangsa dan Industri  
No. Rujukan Permohonan: FAR-FRN-W-220524-KL-000033

This is an ISO letter which should follow the format.  
This is a computer generated document, no signature is required.  
Cetakan ini adalah melalui komputer. Tandatangan tidak diperlukan.



**Lampiran A**

**KELULUSAN PERMOHONAN ANALISA KOS BAGI SKIM REGIONAL COMPREHENSIVE ECONOMIC PARTNERSHIP**

No. Rujukan Permohonan : FAR-FRN-W-220524-KL-000033

Bil Pendaftaran : [REDACTED]

Tempoh sahlaku surat kelulusan : 24 May 2022 sehingga 23 May 2024

No.	Kod HS	Keterangan Produk	Brand / Model	Kriteria Tempasal
1	2803002000	-Acetylene black	INDO	WO
2	52051200	--Measuring less than 714.29 decitex but not less than 232.56 decitex (exceeding 14 metric number but not exceeding 43 metric number)	CHINA	WO
3	0507901200	Antlers	KOREA	RVC 61.45%
4	0101210000	--Pure-bred breeding animals	NON TD	CTC
5	0101301000	--Pure-bred breeding animals	NON TD2	WO

Nota :

1. Produk yang tidak dinyatakan di atas, tidak ditawarkan untuk dieksporth di bawah skim **RCEP**
2. Surat kelulusan permohonan analisa kos MITI ini **hukan untuk rujukan pengimport**.

Figure 84: Print Sample

## Section 8. Report: List of Finished Product

This section shows the steps to create report for list of finished products. This report will be downloaded in MS Excel file.

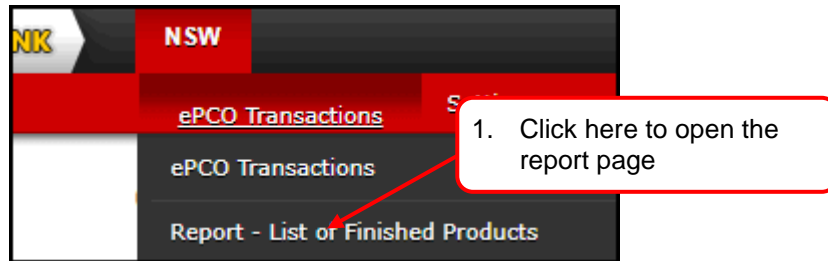
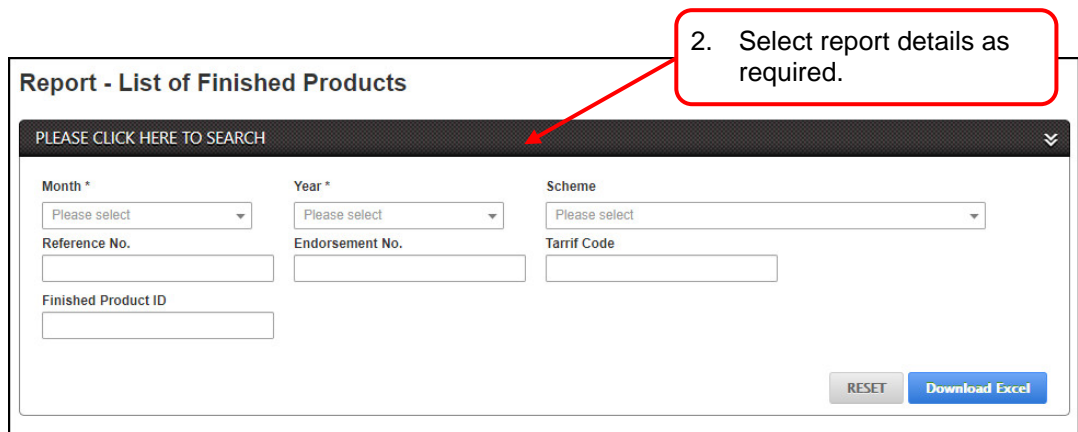
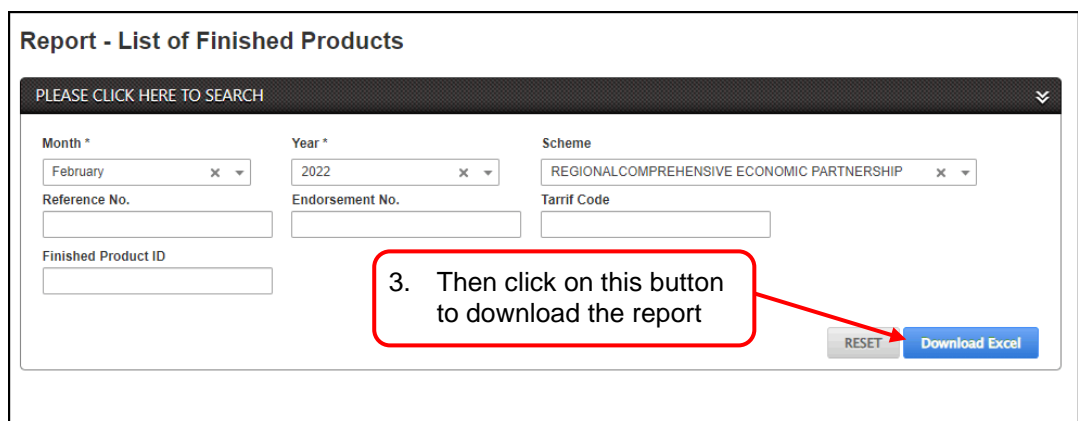


Figure 85



The screenshot shows the 'Report - List of Finished Products' search form. It includes a search bar with the text 'PLEASE CLICK HERE TO SEARCH'. Below the search bar are several input fields: 'Month \*' (dropdown menu), 'Year \*' (dropdown menu), 'Scheme' (dropdown menu), 'Reference No.' (text input), 'Endorsement No.' (text input), 'Tarrif Code' (text input), and 'Finished Product ID' (text input). At the bottom right, there are two buttons: 'RESET' and 'Download Excel'. A red callout box with the text '2. Select report details as required.' points to the search bar.

Figure 86



The screenshot shows the 'Report - List of Finished Products' search form with the following values entered: 'Month \*' is 'February', 'Year \*' is '2022', and 'Scheme' is 'REGIONALCOMPREHENSIVE ECONOMIC PARTNERSHIP'. The other fields are empty. At the bottom right, there are two buttons: 'RESET' and 'Download Excel'. A red callout box with the text '3. Then click on this button to download the report' points to the 'Download Excel' button.

Figure 87

## Section 9. Setting

### 9.1. User Provisioning

If there's any need to update user profile, click on the menu as in image below, and the system will be directed to the user provisioning system.



Figure 88

A screenshot of the 'User Profiles' form. The form is titled 'User Profiles' and contains several input fields and a 'SUBMIT' button. The fields are: 'User Name' (with a 'Change user password' link), 'User ID Number' (with a red error icon), 'Full Name', 'Email', 'Dept', 'Designation', 'Company ROC', 'Branch Id', 'Telephone Number (office)', and 'Telephone Number (mobile)'. The 'Assigned Account' field is a dropdown menu. The 'Assigned Roles' field contains three buttons: 'EBILLING END USER X', 'PCO EA USER X', and 'PCO TRADER USER X'. A red callout box with a white background and a red border contains the text '2. Update user details as required.' with a red arrow pointing to the 'User Name' field. Another red callout box with a white background and a red border contains the text '3. Then click here to submit and save the changes.' with a red arrow pointing to the 'SUBMIT' button.

Figure 89

**-End of Manual-**

This user manual shall be updated as and when required.